

# PERMIT AND LICENSE FEE SCHEDULE

Borough Of Stroudsburg

700 Sarah Street, Stroudsburg, PA 18360

570-421-5444

www.StroudsburgBoro.com

**\*\* Add \$4.50 UCC fee to EACH Building/Electrical/Plumbing/Mechanical/Fire permit \*\***

**\*\* Building permit application submittal requires deposit of \$100 Residential work / \$250 Commercial work \*\***

**\*\* Expedited review fee for building permits is 25% of Total Permit Fees\*\***

<b>NEW CONSTRUCTION / ADDITIONS</b>	
<b>RESIDENTIAL BUILDINGS (ONE &amp; TWO FAMILY DWELLINGS)</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
Building (incl footer insp)	\$125 + \$0.25 per square foot of Gross Floor Area
Electrical	\$125 + \$0.01 per square foot of Gross Floor Area
Plumbing	\$125 + \$0.01 per square foot of Gross Floor Area
Mechanical: Heating / AC / HVAC	\$125 + \$0.01 per square foot of Gross Floor Area
Detached Accessory Structures (less than 1,000 sq ft) for a Single or Two Family Dwelling	Zoning Permit Only – (See Zoning Permit Fees)
All Other Accessory Structures	Must comply with building permit fees & requirements of new construction
Fire Suppression/Sprinkler System	Contact Borough Office
<b>NEW CONSTRUCTION / ADITTIONS</b>	
<b>MULTI-FAMILY RESIDENTIAL STRUCTURES (APARTMENTS, HOTELS, MOTELS, INNS,...)</b>	
<b>COMMERCIAL BUILDING REGULATIONS APPLY</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
Building (incl footer insp)	\$225 per unit+ \$0.30 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000
Electrical	\$225 per unit+ \$0.04 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000
Plumbing	\$225 per unit+ \$0.04 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000
Mechanical: Heating / AC / HVAC	\$225 per unit + \$0.01 per square foot
Fire Suppression/Sprinkler System	Contact Borough Office
<b>RESIDENTIAL ALTERATIONS</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
Building / Electric	\$125 for first \$1000 + \$10 for each additional \$1000 of cost up to \$20,000 + \$1 for each additional \$1000.00 of cost or faction thereof (always round-up to next 1,000)
Plumbing	\$125 for first two fixtures+ \$5 for each additional fixture
Mechanical Heating / Air Conditioning / HVAC	\$125 for first \$1000 + \$10 for each additional \$1000 of cost up to \$20,000 + \$1 for each additional \$1000 of cost or faction thereof (always round-up to next 1,000)
Demolition	\$55 for first \$1000 of demolition cost+ \$5 for each additional \$1000 of cost or fraction thereof. <b>NOTE:</b> For any structure with an assessed value in excess of \$1,000, the applicant shall post a bond in the amount of the demolition contract.
Roof permit (re-roof, non-structural)	\$125 flat fee
Fire Suppression / Sprinkler System	\$125 for first \$1000 of cost plus \$5 for each additional \$1000 of cost

**COMMERCIAL (NON-RESIDENTIAL) NEW CONSTRUCTION & ADDITIONS**

TYPE OF PERMIT	FEE
Building	\$550 flat rate+ \$0.40 per square foot of gross floor area.
Electrical / Heating / Plumbing / AC HVAC / Fire Suppression	Fees same as residential fees for this kind of work.

**COMMERCIAL (NON-RESIDENTIAL) ALTERATIONS**

TYPE OF PERMIT	FEE
Building	\$550 for first \$1000 of cost, + \$10 for each additional thousand dollars up to \$50,000 + \$1.00 for each additional thousand up to 1,000,000 + \$0.50 for each additional \$1000 of cost or fraction thereof over 1,000,000 (always round-up to next 1,000)
Roof permit (re-roof, non-structural)	\$250 flat fee
Electrical/Heating/Plumbing/ Air Conditioning/HVAC/Fire Suppression	Fees same as residential fees for this kind of work.
Demolition	\$110 for first \$1000 of cost of demolition + \$5 for each additional \$1000 of cost or fraction thereof. NOTE: For any structure with an assessed value in excess of \$1,000, the applicant shall post a bond in the amount of the demolition contract.. Fee shall not include cost of disposal of debris.

**UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW**

Estimated Job Cost up to \$3,000,000	\$0.0013 of the estimated value; \$250 minimum fee
Estimated Cost \$3,000,000 to \$6,000,000	\$3,900 plus \$0.0005 of the estimated value over \$3,000,000
Estimated Job Cost over \$6,000,000	\$5,400 plus \$0.0004 of the estimated value over \$6,000,000
Electrical, Fire, Mechanical & Plumbing	25% of the building plan review fee for each discipline; minimum fee of \$250

**BUILDING (MISCELLANEOUS)**

TYPE OF PERMIT	FEE
Swimming Pool: More than 24" of water	\$150 plus zoning fee (includes incidental electric & plumbing) + \$9 UCC fee
Fuel Storage Tank (over 550 gal. capacity)	\$350 for each 1000 gallon capacity or fraction thereof (& need EPA appvl)
Curb Cut / Sidewalk	\$125
Gas Pump	\$125 per pump
Moving / Transportation of Building	\$325 + \$1 for each \$100 of moving cost of new foundation/ancillary work
Dumpster / Roll-Off Box	\$25 for two week period on private property
Dumpster / Roll-Off Box on street	\$50 for two week period on public street / \$100 for two week period in metered spot
Dumpster / Roll-Off Box in Metered Parking Space (Service fee per day)	\$10 per day utilized space in a Borough parking lot or metered space
Re-inspection	\$50 residential / \$75 commercial
Additional Plan Review Fee	\$250 per add'l review, + Third Party Review fees

**ZONING PERMITS**

TYPE OF PERMIT	FEE
Accessory Structure: Under 500 s.f.	\$50 per structure
Accessory Structure: Over 500 s.f.	\$125 per structure
Fence	\$50
Temporary Bldg / Trailer	\$125 per unit
Certificate of Non-Conformance	\$100
Certificate of Use / Occupancy	\$75 per inspection
Zoning Change of Use/ Zoning Use Review	\$75
Zoning Inspection or Review Letter	\$75

<b>SIGNS</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
Business Signs (Permanent):	\$75 per sign + \$2 per sq. ft. of sign-surface area (double-sided signs shall be figured as total square footage of both faces) Signs in the designated Historic District require additional review prior to hanging
Sandwich Board Signs	\$75 flat rate for permit; annual license renewal of \$75
Off-Premises Sign Tax	\$2 per square foot annually
<b>ZONING HEARING BOARD</b>	
Variance, Special Exception, Appeal	\$750
Each Subsequent hearing	\$250
Conditional Use Application	\$1,000
Validity Challenge	\$1,000
Time Extension Request	\$50 per extension
<b>PLANNING COMMISSION</b>	
Subdivision/Land Development	\$750 + \$100 per each additional lot <b>NOTE:</b> In addition, the applicant shall enter into a Professional Services Escrow Agreement with the Borough
Zoning Map Change, Amendment/Rezoning	\$750
<b>SOLICITOR AND ENGINEER</b>	
Solicitor review of Documents and negotiations	\$150 per hour plus costs
Solicitor Litigation	\$175 per hour plus costs
Borough Consulting Engineer	R.K.R. Hess: \$112 per hour plus costs
<b>HOUSING / REGULATED RENTAL PROPERTIES</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
Annual Rental Unit Registration	\$20 per unit
Short Term Rental	Initial Registration: \$250/unit Renewal: \$150/unit
Vacant / Abandoned Properties	Initial Registration: \$500 First Renewal: \$1,500 Second Renewal: \$3,000 Subsequent Renewals: \$5,000
<b>HEALTH LICENSE</b>	
<b>TYPE OF PERMIT</b>	<b>FEE</b>
New Restaurant	\$175 for first year
Renewals: Seating Capacity less than 50	\$100 per year
Renewals: Seating Capacity more than 50	\$175 per year
Non-Profit Establishments	\$30 per year
Temporary Health License	\$30 per event
Farmers Market/Farm Stand Health License	\$30 per location, per year
Outdoor Dining License	\$75 with seating for 15 seats or less; an additional \$5 per seat over 15 seats
Late Payment Fees	\$10 per day after April 1st, not to exceed \$300

<b>SEWER/STORMWATER</b>	
Sewer Allocation	\$3,173 per unit (Allocation Fee) \$1,000 Tapping / Connection to main (street department does hook-up) \$250 additional per unit if connecting to Kautz station
Stormwater Drainage Plan	\$300, plus \$300 per acre, or fraction thereof, up to and including 10 acres, and \$100 per acre, or fraction thereof, for more than 10 acres, plus the amount for engineering and other consultants review.
All Other Drainage Plans	\$50 up to 800 SF of drainage area; or \$100 for more than 800 SF of drainage plus \$5 per 1000 SF or fraction thereof; plus the actual cost of engineering and other consultant review costs.
<b>ALARMS</b>	
Newly Installed Alarm	\$25
Transfer of Ownership	\$10
Annual Renewal	\$10
<b>LAWN / YARD / GARAGESALE</b>	
One to three families (one location)	\$5
Multi-family Permit (multiple locations) (4 to 8 families)	\$20
Group / Organization Permit	\$45