

MINUTES
Stroudsburg Borough Council Meeting
Tuesday, October 2, 2018 at 7:00 P.M.

1. Call to Order/Roll Call - Present were: Council Member Joanne Kochanski (VIA PHONE), Council Member Anthony Lanfrank, Council Vice President Boyd Weiss, Mayor Tarah Probst, Solicitor Joseph McDonald, Council President James Smith, Borough Manager Maier, Council Member Matt Abell and Council Member McCabe. Absent was Council Member Mark Connors. A Quorum was present.
2. Pledge of Allegiance was recited.
3. Public Input for Agenda Items. Mr. Greg Little was in attendance to discuss 305 North 7th which was approved by HARB last night. Ms. Alice Luongo was in attendance to discuss a replacement roof at 10 North 7th Street.

Old Business

4. Status of remaining Municipal Building Renovation Project Loan balance, re: Fire Alarm System, Upgrade Reception Area. Ms. Maier advises the Fire Alarm System is still in progress. Drawings have been submitted to a 3rd contractor for the Reception area and we are waiting for pricing.

New Business

5. Consideration of a request to conduct a Gay Pride Parade.
Motion by Mr. Weiss to approve the request to conduct a Gay Pride Parade, second by Mr. Lanfrank.
All in favor, Motion Carries.
6. Consideration to approve a Resolution to transfer Budget Appropriations.
Motion by Mr. Weiss to approve a Resolution to transfer Budget Appropriations, second by Mr. Lanfrank. All in favor, Motion Carries.
7. Consideration to approve a Resolution in Support of Representation Week.
Motion by Mr. Weiss to approve a Resolution in Support of Representation Week, second by Mr. Lanfrank. All in favor, Motion Carries.
8. Consideration of a request from the Stroudsburg Little League for an extension of the Sub-Lease Agreement dated May 20, 1998. Solicitor McDonald is active and a Board Member for Stroudsburg Little League. The original lease was for 25 years expiring 2023. Prior to Mr. Jerry Robertson retiring he is looking to extend the sub-lease 7-10 years. Mr. Smith would like more information from Mr. Jerry Robertson and the timeframe to extend the sub-lease. Ms. Maier advises we are looking for the original lease and has been working with the school district.
Motion by Mr. Weiss to table the request from the Stroudsburg Little League for an extension of the Sub-Lease Agreement dated May 20, 1998, second by Mr. Lanfrank. All in favor, Motion Carries.
9. Consideration to set the date and time for Halloween, "Trick or Treat" to Wednesday, October 31 from 6:00P.M. to 8:00 P.M. The Street Department will close Thomas and Scott between 5th and 8th.

Motion by Mr. Weiss to approve the date and time for Halloween, “Trick or Treat” to Wednesday, October 31 from 6:00P.M. to 8:00 P.M. The Street Department will close Thomas and Scott between 5th and 8th, second by Mr. Abell. All in favor, Motion Carries.

10. Consideration to authorize Change Order #1 for the Levee Culvert Rehabilitation Project to extend the contract time from October 1, 2018 to October 8, 2018 only (no change in contract price).

Motion by Mr. Abell to approve Change Order #1 for the Levee Culvert Rehabilitation Project to extend the contract time from October 1, 2018 to October 8, 2018 only (no change in contract price), second by Mr. Weiss. All in favor, Motion Carries.

11. Consider the application of Greg Little, as recommended for approval by the Historic Architectural Review Board, for the installation of a metal fence at 305 North Seventh Street that will run parallel with North Seventh Street and on the south side lot line, connecting it to the approved solid wood panel style fence.

Motion by Mr. Abell to approve the application of Greg Little, as recommended for approval by the Historic Architectural Review Board, for the installation of a metal fence at 305 North Seventh Street that will run parallel with North Seventh Street and on the south side lot line, connecting it to the approved solid wood panel style fence second by Mr. Weiss. All in favor, Motion Carries.

12. Consider the application of Alice Luongo, as recommended for approval by the Historic Architectural Review Board, for the replacement of the entire roof on the building located at 10 North Seventh Street with 3 Tab Slate Colored GAF shingles.

Motion by Mr. Weiss to approve the application of Alice Luongo, as recommended for approval by the Historic Architectural Review Board, for the replacement of the entire roof on the building located at 10 North Seventh Street with 3 Tab Slate Colored GAF shingles, second by Mr. Abell. All in favor, Motion Carries.

13. Committee Reports

- A. Codes Committee – Mayor Prost advises Medical Marijuana dispensaries were discussed.

Rental Agreement is not ready but will be distributed to Council.

The Committee would like to add a \$5 administrative fee to the tenant registration form and would like to schedule a Public Hearing October 16, 2018. Lengthy discussion ensued. Ms. Alice Luongo has rental units outside the area and pays \$10 per rental unit and no cost for renewals each year.

Motion by Ms. Kochanski to schedule a Public Hearing October 16, 2018 to add a \$5 administrative fee per unit annually by January 31st to the tenant registration form with a \$300 minimum fine and \$1,000 maximum fine, second by Mr. Abell. Voting YES (Mr. Smith, Mr. Abell, Ms. McCabe, Ms. Kochanski), voting NO (Mr. Lanfrank, Mr. Weiss). Motion Carries.

Motion by Ms. Kochanski to schedule a Public Hearing October 16, 2018 to amend an Ordinance to enforce the 3-ton limit for school buses not picking children up on 10th Street will not be allowed to drive through. All in favor, Motion Carries.

- B. Finance Committee – Nothing to Report

- C. Parking Committee – Nothing to Report

- D. Recycling Committee – Nothing to Report

- E. Sewer Committee – Nothing to Report

F. Street Committee – Mr. Lanfrank advises once the traffic report is received a meeting will be scheduled.

G. Personnel Committee – Nothing to Report

H. Public Relations/Media Committee – Nothing to Report

I. Redevelopment Committee –Mr. Abell advises the next meeting will be October 18, 2018

J. I-80 Expansion Task Force Committee – Nothing to Report

K. Stroud Region Open Space and Recreation Commission - Nothing to Report

14. Mayor's Report – Mayor Probst advises Halloween on Main is scheduled Saturday October 27th. Penn Dot is paving a lot of the area, complaints have been coming in to the Borough. Cleaning up the Poconos was this weekend and 14 trash bags were collected.

15. Council Member Reports

Ms. McCabe- Ms. McCabe is seeing yard sale signs all over town. Streets Department will remove.

Mr. Abell – Nothing to Report

Ms. Kochanski - Nothing to Report

Mr. Lanfrank – Mr. Lanfrank advises HARB has approved the bike racks. Mr. Lanfrank advises we will send out for bids. Mr. Smith advises we will list this as “Old Business” on the agenda going forward.

Mr. Weiss - Nothing to Report

Mr. Smith - Nothing to Report

16. Solicitor's Report – Solicitor McDonald advises October 16, 2018 was previously scheduled for a Conditional Use Hearing for the Counterman property. Since then we have received a letter from their Counsel to delay the Conditional Use Hearing with no penalty to the 60-day time requirement. Motion by Mr. Weiss to deny the Conditional Use Hearing request for continuance, second by Mr. Abell. Solicitor McDonald advises this can be discussed in Executive Session.

Motion by Mr. Weiss to table, second by Mr. Lanfrank. All in favor, Motion Carries.

Solicitor McDonald has a potential litigation item for Executive Session.

17. Manager's Report – Chief Lyons is working on providing information on problems with abandoned structures, the delay is due to how information is entered to their system. Ms. Maier asked the Fire Department to get a quote for the Fire Truck. There is a \$100K grant available; 2 % financing and a savings account for the truck. The total cost of a new truck is \$650,700. Ms. Maier approved emergency boiler repairs which should take 10-16 hours to complete. Ms. Maier has applied for a total of 8 grants and sent the listing to Council along with the Manager's Report.

18. Approval of Bills on Warrants 181002.

Motion by Mr. Weiss to approve Bills on Warrants 181002, second by Mr. Lanfrank. All in favor, Motion Carries.

19. Public Input for Non-Agenda Items.

Lisa and Eric Diemer were in attendance to discuss the Annual Christmas Tree Lighting Friday November 23, 2018 from 5:00pm – 8:00pm. There are no changes from last year. The Diemer's would like Monroe closed from 6th-7th and 7th Street closed from Main Street to Monroe from 2:30pm to 8:00pm with all the meters bagged.

Motion by Mr. Abell to approve The Annual Christmas Tree Lighting Friday November 23, 2018 from 5:00pm – 8:00pm., contingent on the insurance certificate, second by Mr. Lanfrank. Lisa Diemer advises the Pocono Arts Council will supply the insurance certificate. All in favor, Motion Carries.

20. Executive Session.

Motion by Mr. Lanfrank to adjourn to Executive Session at 8:20pm, second by Mr. Weiss. All in favor, Motion Carries.

Mr. Smith advises the Regular Council Meeting is back in session at 8:36pm.

Motion by Mr. Abell to appeal Whitmire Holdings Real Estate Tax Assessment, second by Mr. Weiss. All in favor, Motion Carries.

Motion by Mr. Weiss to deny the request for continuance for the Conditional Use Hearing scheduled October 16, 2018, second by Ms. McCabe. All in favor, Motion Carries.

21. Adjournment

Motion by Mr. Weiss to adjourn at 9:00pm, second by Mr. Abell. All in favor, Motion Carries.