

MINUTES
Stroudsburg Borough Council Meeting
Tuesday, February 18, 2020 at 7:00 P.M.

1. Call to Order/Roll Call - Present were: Council Member Jim Evanisko, Council Member Boyd Weiss, Mayor Tarah Probst, Solicitor Joseph McDonald, Council President Anthony Lanfrank, Interim Borough Manager Quinn, Council Vice President Matt Abell, Council Member Victoria DeVries and Council Member Erica McCabe. Absent was Council Member James Smith. A Quorum was present.
2. Pledge of Allegiance was recited.
3. Approval of Council Meeting Minutes for the Special Meeting, January 29, 2020.
Motion by Mr. Abell to Approve Council Meeting Minutes for the Special Meeting, January 29, 2020, second by Ms. McCabe. All in favor, Motion Carries.
4. Approval of Council Meeting Minutes for the Special Meeting, February 1, 2020.
Motion by Mr. Abell to Approve Council Meeting Minutes for the Special Meeting, February 1, 2020, second by Ms. McCabe. All in favor, Motion Carries.
5. Approval of Council Meeting Minutes for the Regular Meeting, February 4, 2020.
Motion by Mr. Abell to Approve Council Meeting Minutes for the Special Meeting, February 4, 2020, second by Ms. McCabe. All in favor, Motion Carries.
6. Approval of Council Meeting Minutes for the Special Meeting, February 11, 2020.
Motion by Mr. Abell to Approve Council Meeting Minutes for the Special Meeting, February 11, 2020, second by Ms. McCabe. All in favor, Motion Carries.
7. Monthly Administrative Reports
 - a. Permits Issued Report
 - b. Public Works Report
 - c. Parking Report
 - d. Fire Department Report
 - e. Right-To-Know Report
 - f. Police Department Report (provided via email)Motion by Mr. Abell to Accept Monthly Administrative Reports, second by Ms. McCabe. All in favor, Motion Carries.
8. Accept Unaudited January, 2020 Treasurer's Report.
 - a. Bank Account Balances
 - b. Budget to Actual ReportMotion by Ms. McCabe to Accept Unaudited January, 2020 Treasurer's Report, second by Mr. Abell All in favor, Motion Carries.

Old Business

9. Status of Bike Rack Project. Ms. Quinn advises there is nothing new to report.
10. Status of proposed LERTA Ordinance. Mr. Abell advises he and Mayor Probst met with the County Commissioners and the Commissioners would like us to do whatever we can to get the school to agree and the Commissioners would will be onboard with the same. Our next steps will be to meet with the school board; there is a meeting scheduled March 11th. Solicitor McDonald mentioned it would be better to have the (3) taxing bodies the same. Ms. McCabe advises she will try and get Ms. Cindy Triebele from the Tax Assessment office to attend the March 11th meeting.

New Business

11. Consideration to Schedule a Public Hearing to Amend the Motor Vehicle and Traffic Code to remove handicap parking spaces that are no longer needed.
Motion by Mr. Weiss to Schedule a Public Hearing March 3, 2020 to Amend the Motor Vehicle and Traffic Code to remove handicap parking spaces that are no longer needed, second by Ms. DeVries. All in favor, Motion Carries.
12. Consideration to Approve Change Order #1 for Johnson Controls in the amount of \$4,675.51 for the installation of duct detectors for the Fire Alarm System.
Motion by Ms. McCabe to Approve Change Order #1 for Johnson Controls in the amount of \$4,675.51 for the installation of duct detectors for the Fire Alarm System, second by Mr. Abell. All in favor, Motion Carries.
13. Consideration to Approve Payment #1 to Super Heat, Inc. in the amount of \$86,940.00 for the Mechanical Upgrades at the Municipal Building.
Motion by Mr. Weiss to Approve Payment #1 to Super Heat, Inc. in the amount of \$86,940.00 for the Mechanical Upgrades at the Municipal Building, second by Ms. McCabe. All in favor, Motion Carries.
14. Consideration to Approve Payment #2 (final) to Barker and Barker Paving in the amount of \$29,776.43 for the 1st Street Paving and ADA Ramps Project.
Motion by Mr. Abell to Approve Payment #2 (final) to Barker and Barker Paving in the amount of \$29,776.43 for the 1st Street Paving and ADA Ramps Project, second by Mr. Weiss. All in favor, Motion Carries.
15. Consideration to Approve Payment #2 (final) to Barker and Barker Paving in the amount of \$28,671.55 for the King Street, Oak Street, and Queen Street Paving and ADA Ramps Project.
Motion by Mr. Abell to Approve Payment #2 (final) to Barker and Barker Paving in the amount of \$28,671.55 for the King Street, Oak Street, and Queen Street Paving and ADA Ramps Project, second by Mr. Weiss. All in favor, Motion Carries.
16. Consideration to Adopt a Budget Transfer Resolution for CY 2019.
Motion by Mr. Weiss to Adopt a Budget Transfer Resolution for CY 2019, second by Ms. McCabe. All in favor, Motion Carries.
17. Consideration to Approve a proposal from Kirk, Summa and Company, LLP. in the amount of \$1,700.00 for the preparation of the 2019 Audit/ Financial Statements of Twin Boroughs Recycling.
Motion by Mr. Abell to Approve a proposal from Kirk, Summa and Company, LLP. in the amount of \$1,700.00 for the preparation of the 2019 Audit/ Financial Statements of Twin Boroughs Recycling, second by Mr. Weiss. All in favor, Motion Carries.
18. Bill Seifert and Brian Custred from St. Luke's Church will be present to discuss alternate plans for the downtown festival. This will be added to the next agenda.

19. Consideration to Approve a request from The African-American Network to conduct the Fourteenth Annual Juneteenth Freedom Festival on Saturday, June 13, 2020.
Motion by Mr. Weiss to Approve a request from The African-American Network to conduct the Fourteenth Annual Juneteenth Freedom Festival on Saturday, June 13, 2020, second by Ms. McCabe. Ms. Jarvis advises the event is 2:30pm – 6:30pm with set up immediately after the Farmers Market. All in favor, Motion Carries.
20. Consideration to Approve a request from Stroud Region Open Space and Recreation Commission to hold the Levee Loop Trail Run and Walk on Sunday, June 7, 2020.
Motion by Mr. Weiss to Approve a request from Stroud Region Open Space and Recreation Commission to hold the Levee Loop Trail Run and Walk on Sunday, June 7, 2020, second by Ms. DeVries. All in favor, Motion Carries.
21. Consideration to Adopt a Resolution to approve an addendum to the Stroud Area Regional Open Space and Recreation Plan of 2002 by the addition of the Stroud Region Trail Gap Analysis. Autumn from SROSRC was in attendance and went over the Stroud Region Trail Gap Analysis. Lengthy discussion ensued.
Motion by Mr. Weiss to Adopt a Resolution to approve an addendum to the Stroud Area Regional Open Space and Recreation Plan of 2002 by the addition of the Stroud Region Trail Gap Analysis, second by Mr. Abell All in favor, Motion Carries.
22. Acknowledge the receipt of a request from CLA, LLC. for the placement of a dumpster in a parking spot in Municipal Parking Lot 3 behind 717-719 Main Street. Lengthy discussion ensued.
Motion by Mr. Abell to Forward this Request to the Parking Committee to find a suitable space, second by Ms. McCabe. All in favor, Motion Carries.
23. Consideration to Approve a request from the Pocono Mountains Chapter of the American Red Cross for a waiver of the Banner Permit Fee for the 2020 Run for the Red Marathon.
Motion by Mr. Weiss to Approve a request from the Pocono Mountains Chapter of the American Red Cross for a waiver of the Banner Permit Fee for the 2020 Run for the Red Marathon, second by Ms. McCabe. All in favor, Motion Carries.
24. Consideration to Approve a request from the Monroe County Bar Association to hold the Annual Law Day Race on Sunday, May 3, 2020.
Motion by Mr. Abell to Approve a request from the Monroe County Bar Association to hold the Annual Law Day Race on Sunday, May 3, 2020, second by Ms. McCabe. All in favor, Motion Carries.
25. Mayoral Proclamation – National Nutrition Month, March 2020. Mayor Probst read and presented the Proclamation to Ms. Cassandra Hucaluk, dietician from Shop Rite.
26. Consideration to Designate a Borough Council member to attend meetings regarding the Monroe County Courthouse expansion.
Motion by Ms. McCabe to Designate Mr. Abell and Mayor Probst to attend meetings regarding the Monroe County Courthouse expansion, second by Ms. DeVries. All in favor, Motion Carries.

27. Consideration to Approve a proposed rate of \$0.04884/kWh from supplier Constellation for all of the PP&L and Met Ed accounts for electrical service (current supplier is Hudson Energy at 0.05760/kWh). Motion by Ms. McCabe to Approve a proposed rate of \$0.04884/kWh from supplier Constellation for all of the PP&L and Met Ed accounts for electrical service (current supplier is Hudson Energy at 0.05760/kWh) subject that the commitment satisfies the bidding process of the Borough Code, second by Mr. Abell. Ms. Quinn advises this is a 57-month term and a PSAB supplier. All in favor, Motion Carries.
28. Committee Reports
- A. Codes Committee – Meeting scheduled tomorrow at 3:30pm to address Short Term Rental Ordinance, Electronic Ticketing for the Fire Department and the ongoing citation process for Scott Street.
 - B. Budget Committee – No Meeting
 - C. Parking Committee – Meeting is scheduled next Tuesday at 4:00pm
 - D. Recycling Committee – No Meeting. The Committee needs to look into recycling cigarette butt’s similar to Easton’s program.
 - E. Sewer Committee – No Meeting, Mr. Ace will email members about a meeting.
 - F. Street Committee – The next meeting is scheduled for March 4th to address battery and/or solar speed signs that retail at \$3,265 each, The KFC intersection right of way, Mr. Ben Guthrie will be approaching Penn Dot to see what is required.
 - G. Personnel Committee – Item for Executive Session
 - H. Public Relations/Media Committee– The Committee will meet the 3rd Tuesday each month prior to the Council Meeting.
 - I. Redevelopment Committee– The Committee will meet March 18th. We have hired consultant Carlson Helfrick to help with Commercial Height Ordinance, an Ordinance to address the Ramsey school and any other Non-Conforming Use structures. We will discuss pairing back the multi modal grant to scale back our share of the monies. The County Planning Commission has an available planning grant.
 - J. I-80 Expansion Task Force Committee– Ms. Kristin Battle provided minutes from the meeting. Mayor Probst advised Ms. Battle was on the news tonight and has an item for Executive Session.
 - K. Stroud Region Open Space and Recreation Commission – No Meeting
29. Mayor’s Report– Mayor Probst would like to thank everyone for Winterfest. Mayor Probst has a question about the lights on Scott Street but Ms. Quinn answered the right to know form. There is a dark corner on Thomas, Mr. Ace is waiting for Penn Dot. Mayor Probst needs an update about the Lee Ave property. Mr. Kimes advises he and Solicitor McDonald corresponded on the timeframe of actions taken against the owner. Mr. Kimes advises the Magistrate has not received a response about the citation files. Solicitor McDonald advises the Magistrate cannot dispatch a State Constable to serve an out of state owner; we can look into filing a civil claim from within the Building Code or one of our Zoning Ordinances and go to the Court of Common Pleas for an Equity Action. Mr. Kimes sent Solicitor McDonald and email with the violations last week. Solicitor McDonald believes the International

Property Code also allows for Civil enforcement matters. Mayor Probst asked for an update at the next meeting. There is a Historical Walk in May at 1st floor only, all proceeds will go to the Stroud Mansion and there are currently 13 homes participating.

30. Council Member Reports

Ms. McCabe – Ms. McCabe reports that she, Ms. DeVries and Mr. Evanisko attended the training and it was very informative.

31. Solicitor's Report – Solicitor McDonald has a pending litigation item for Executive Session. Mr. Abell advises there is also Real Estate and Personnel items for Executive Session.

32. Manager's Report – Ms. Quinn advises Committee Meetings will advertise in the Pocono Record this Friday.

Ms. Quinn advises all the Solar Trash/Recycle Cans have been installed. The LSA Grant for the Solar Trash/Recycle Cans was \$238,492.00; \$232,285.00 was paid to Big Belly for 30 units. There is \$6,207.00 left to spend down from the grant, per the DCED we can spend down the money by purchasing one more unit. The cost in total would be \$7,318.00 with shipping, the difference of \$1,111.00 could be paid out of the Capital Improvement Program.

Motion by Ms. McCabe to Order an Additional Solar Trash/Recycle Can by using the Remaining Grant Funding with the Difference Coming from the Capital Improvement Program, second by Mr. Abell. All in favor, Motion Carries.

Would Council like to have a work session to discuss the proposed project and the Multi Modal Grant and to set up a meeting with Chuck Leonard to discuss the \$500,000.00 grant for parking improvements from Monroe County Industrial Authority (matching funds are required).

33. Code Enforcement Officer's Report – Mr. Kimes advises there is a hearing scheduled this week for the property on Scott Street, it will be the 2nd time in front of the Magistrate. There is an offer on the table for the Park Avenue property and it was scheduled for a closing at 5:00pm today. The owner of The Shanti House is requesting a delay until May which gives us another 90 days to work between the Planning Commission and Council levels, there are questions about the alleyway. The former Hess Gas Station will meet with the Planning Commission this month, it will be in March's Council Meeting as a Land Development item.

34. Street Superintendent's Report – No Report

35. Approval of Bills on Warrants 200218.

Motion by Mr. Abell to Approve Bills on Warrants 200218, second by Mr. Weiss. All in favor, Motion Carries.

36. Public Input for Non-Agenda Items. Ms. Barbara Russert residing at 409 Colbert advises a Borough tree was removed and it's marked for a stump removal. The tree has destroyed 40 feet of the sidewalk with the roots all the way through. Mr. Ace advises the tree was removed in 2017 but the roots are aggressive. The tree had split on top and was a hazard. Mr. Ace advises usually the homeowner lifts the slab; the sidewalk has deteriorated due to the roots. Mr. Abell advises the sidewalks and sewer laterals are the homeowner's responsibility. Mr. Ace can grind down and leave the sidewalk as is. Mr. Kimes advises to reach out to him for sidewalk specs questions.

37. Executive Session

Motion by Mr. Abell to Adjourn to Executive Session at 8:08pm, second by Ms. McCabe. All in favor, Motion Carries.

Motion by Ms. McCabe to Re-Convene to the Regular Session at 9:13pm, second by Mr. Abell. All in favor, Motion Carries.

Motion by Mr. Abell to Authorize our Solicitor to Appeal Judge Zulick's ruling regarding Adams Outdoor Signage, second by Ms. McCabe. All in favor, Motion Carries.

Motion by Mr. Abell that we offer the Borough Manager Position to our Esteemed Brian Ace with conditions to be negotiated with the Personnel Committee in Executive Session, second Ms. McCabe. All in favor, Motion Carries.

Motion by Ms. McCabe to Direct our Solicitor to have a conversation with Ms. Kristin Battle regarding I-80 Expansion, second by Mr. Abell. All in favor, Motion Carries.

Solicitor McDonald advises he will be away beginning March 5th returning March 16th

38. Adjournment

Motion by Ms. McCabe to Adjourn at 9:16 pm, second by Ms. DeVries. All in favor, Motion Carries.