

STROUDSBURG BOROUGH COUNCIL
Meeting Minutes, July 20, 2021

A meeting of the Stroudsburg Borough Council convened at 7:00 P.M. in the Council Chambers of the Stroudsburg Borough Municipal Building with the following members present: Vice-President of Council Matt Abell, Council President Pro-Tem Erica McCabe, Council Member Joanne Kochanski, Council Member Victoria DeVries, and Council Member Boyd Weiss. Council Member Jim Evanisko advised of his absence prior to the meeting. Council Member James Smith was absent.

Also present were: Mayor Tarah Probst, Borough Manager Larry Kopp, Executive Assistant Mary Pat Quinn, Borough Solicitor Joseph McDonald, Superintendent of Streets Brian Ace, and Zoning and Codes Officer Ron Kimes.

The Pledge of Allegiance was recited.

Mr. Abell advised that the meeting was also being streamed on Zoom.us. The meeting ID and password were posted on the homepage of the Stroudsburg Borough website www.stroudsburgboro.com.

The Oath of Office will be administered to newly appointed Borough Council member, Joanne Kochanski, by the Honorable Kristina Anzini, Magisterial District Judge.

The Honorable Kristina Anzini, Magisterial District Judge, administered the oath of office to Joanne Kochanski, who will fill the unexpired term of Anthony Lanfrank, Jr. until December 31, 2021. Chase Kochanski, Mrs. Kochanski's grandson, assisted by holding the Bible.

Nomination and Appointment of a Council President.

A motion was made by Ms. McCabe, seconded by Mrs. Kochanski to appoint Matt Abell as the Council President. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Hearing and Consideration to Approve a Request from 1650 West Main Eatery, LLC. for an Inter-Municipal Liquor License Transfer from the present owner, Tepsbest, Inc., t/a Bite Grill and Bar, 390 Manor Drive, Pocono Manor, PA, License No.: 21193; LID No. 93344. The proposed transfer will be to 1650 West Main Street, Stroudsburg Borough, PA.

Donna Kenderdine was present to provide stenographic services for this hearing.

Mark A. Primrose, Esq., attorney for the applicant, Hua Zheng, was present with his client. Ms. Quinn confirmed that the notice of the hearing was duly advertised in the legal section of the Pocono Record in the issues of July 5 and July 12, 2021; the tearsheets were made available.

Attorney Primrose reviewed the documentation (14 photographs, proposed Resolution, Municipality Checklist for Intermunicipal Hearings, confirmation from P.A. Bureau of Corporations and Charitable Organizations for Entity Number: 7277167, and drawing of the

interior of the subject premises) that he provided to the Borough Council with his letter dated June 22, 2021. A copy of the Liquor License No. 21193 and the Agreement of Sale were provided by Attorney Primrose and marked as Exhibit 1 by Solicitor McDonald.

Attorney Primrose asked Mr. Zheng a series of questions about his business, the premises and the use of the proposed liquor license. Mr. Abell asked if the alcohol would be primarily for distribution; Mr. Zheng stated yes.

The hearing was opened to the public. There were no questions or comments from the public. The public hearing was closed on a motion made by Mrs. Kochanski, seconded by Ms. McCabe. The transfer of License No. 21193 from Tepsbest, Inc., t/a Bite Grill and Bar, 390 Manor Drive, Pocono Manor, PA to 1650 West Main Eatery, LLC., 1650 West Main Street, Stroudsburg, PA was approved on a motion made by Mrs. Kochanski, seconded by Ms. McCabe. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Hearing and Consideration to Adopt “AN ORDINANCE AMENDING ORDINANCE NO. 1048-2018, PRESENTLY CODIFIED IN THE STROUDSBURG BOROUGH CODE AS CHAPTER 27, ZONING, PART 8, SIGN REQUIREMENTS BY AMENDING CERTAIN SPECIFICATIONS FOR PERMITTED SIGNS, ADDING ADDITIONAL CATEGORIES OF CONSTRUCTION TYPES, PROHIBITED SIGNS, ADDING ADDITIONAL CRITERIA FOR PERMITS REQUIRED, REVISING TABLE I RESTRICTING THE LOCATION OF PERMITTED SIGNS, AMENDING TABLE II, ADDING ADDITIONAL NOTES AND CRITERIA FOR SIGNS REGULATED BY CONSTRUCTION TYPES, TABLE III AMENDING THE CRITERIA FOR MAXIMUM HEIGHT OF INDIVIDUAL SIGNS AND ALL ZONING DISTRICTS; TABLE IV, AMENDING THE MAXIMUM PERMITTED SQUARE FOOTAGE FOR INDIVIDUAL SIGNS IN ALL ZONING DISTRICTS; AMENDING THE CRITERIA FOR AREA COMPUTATION OF SIGNS, AMENDING ILLUMINATION RESTRICTIONS FOR ALL SIGNS INCLUDING ELECTRONIC MESSAGE BOARD SIGNS AND OTHER TEXTUAL CHANGES”.

Donna Kenderdine was present to provide stenographic services for this hearing. Ms. Quinn reported that a Proof of Publication is on file confirming that the hearing was duly advertised in the legal section of the Pocono Record in the issues of July 2 and July 9, 2021. A copy of the notice of public hearing was also forwarded to the Monroe County Law Library on June 24, 2021.

Solicitor McDonald advised that there were several recommendations made by the Codes Committee that were accidentally omitted from the proposed Ordinance. Mr. Kimes confirmed that the version of the Ordinance that was recommended by the Codes Committee has already been sent to the Monroe County Planning Commission and the Stroudsburg Borough Planning Commission. A recommendation from the Monroe County Planning Commission dated July 16, 2021 and received by Mr. Kimes on July 20, 2021 will be reviewed and inserted in the proposed Ordinance. Solicitor McDonald recommended that the Council continue the hearing until such time as the recommendations of the Codes Committee and the Monroe County Planning Commission can be incorporated in to the proposed ordinance.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to continue the public hearing until Tuesday, September 7, 2021 at 7:00 P.M. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Hearing and Consideration to Adopt An Ordinance of the Stroudsburg Borough Council to Amend §15-713 1. A.(1) entitled, “Residential Parking Districts Designated”. The Ordinance, if adopted, will extend the residential parking on Thomas Street from 5th Street to North 9th Street.

Ms. Quinn reported that the notice of public hearing was published in the legal section of The Pocono Record in the issue of July 12, 2021; the tearsheet was made available. The notice of public hearing was also forwarded to the Monroe County Law Library on July 8, 2021. An extra step was taken by sending the notice of public hearing to the affected property owners of record on Thomas Street (#830 to #862) via regular mail on July 12, 2021.

Ms. McCabe read a letter that she received from Meryl Hurwich, the owner of InkwitchTattoo, North 9th Street, in to the record. Ms. Hurwich wrote in opposition of the proposed Ordinance. A discussion ensued about the lack of available parking for the businesses on that section of North 9th Street. Don Cafano, a resident of 848Thomas Street, spoke about his issues with the parking on Thomas Street. Gay Schroeder, a resident of Thomas Street, has a driveway but was not opposed to the ordinance to create residential parking on that block.

A motion was made by Ms. McCabe, seconded by Ms. DeVries to send the proposed ordinance to the Parking Committee and the staff. The staff will do a study to determine the capacity of parking on the street and to determine if the residents want public parking or residential parking. The motion was carried. (5-yes; 0-no; 0-abstain)

Approval of Council Meeting Minutes for the Regular Meeting, July 6, 2021.

The minutes of the regular meeting on July 6, 2021 were approved as circulated on a motion made by Mr. Weiss, seconded by Ms. McCabe. The motion was carried. (5-yes; 0-no; 1-abstain – Mrs. Kochanski)

Monthly Administrative Reports

The following administrative reports were approved on a motion made by Ms. McCabe, seconded by Mrs. Kochanski: Permits Issued Report, Parking Report, Fire Department Report, Right to Know Report, and the Police Department Report. The motion was carried. (5-yes; 0-no; 0-abstain)

Accept the Unaudited June, 2021 Treasurer’s Report

A motion was made by Mr. Weiss, seconded by Ms. McCabe to approve the report of Bank Account Balances and Budget to Actual Report for June, 2021. The motion was carried. (5-yes; 0-no; 0-abstain)

Old Business

Consideration to approve the Preliminary/Final Land Development Plan for Shanti House as prepared by Cornerstone Consulting Engineers and Architectural, Inc.

A Waiver of Borough Decision Deadline dated July 14, 2021 was received from AviRachmani, Shanti House, LLC. An extension was granted by the applicant to the Borough of Stroudsburg until December 31, 2021 to render its decision and communicate that decision to Shanti House, LLC. A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to approve the extension through December 31, 2021. The motion was carried. (5-yes; 0-no; 0-abstain)

New Business

Consideration to adopt a Resolution to Remove Anthony Lanfrank, Jr. as a signer on Stroudsburg Borough bank accounts

A motion was made by Mr. Weiss, seconded by Ms. DeVries to adopt the aforementioned Resolution. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to approve RKR Hess to provide surveying services for topography and existing features survey of a portion of lower Main Street, McConnell and North 5th Streets in support of Traffic Planning and Design's Study of the Five Points Intersection, not to exceed \$22,000.

A motion was made by Mr. Weiss, seconded by Ms. McCabe to approve the aforementioned agreement not to exceed \$22,000.00. The motion was carried. (5-yes; 0-no; 0-abstain)

Discuss the possibility of amending the Borough Code, Chapter 21-221, Subsection 9, to allow music at Outdoor Cafes. (See attached excerpt from Borough Code)

Todd Matthews, owner of Warrior Bar and Grill, was present to ask the Borough Council to adopt an Ordinance that would permit musical performances on the sidewalks in front of eating establishments on Main Street. He would like to have either one musician or a duo to perform music in front of his restaurant. The Pennsylvania Liquor Control Board prohibits music that can be heard beyond the licensed premise unless a municipality petitions the Board via Ordinance to allow the activity.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to direct the staff to look in to the matter with the Liquor Control Board. The motion was carried. (5-yes; 0-no; 0-abstain)

Discuss the amounts of fines proscribed in the Stroudsburg Borough Code for Property Maintenance Code Violations. (See attached excerpt from Title 8).

Mr. Kopp discussed section 3321 "Enforcement-Fines and Penalties" of the Pennsylvania Borough Code. A motion was made by Mr. Weiss, seconded by Ms. McCabe to direct Mr. Kopp to prepare a summary of the existing fines and forward the summary to the Codes Committee for review and recommendation to Council. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Proclaim September Suicide Prevention + Action Month in Stroudsburg Borough.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to proclaim September as Suicide Prevention + Action Month in the Borough of Stroudsburg. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to approve a Memorandum of Understanding with the Retired and Senior Volunteer Program of Monroe County (RSVP).

A motion was made by Mr. Weiss, seconded by Mrs. Kochanski to approve a Memorandum of Understanding with the Retired and Senior Volunteer Program of Monroe County. The organization provides volunteer services as needed. The motion was carried. (5-yes; 0-no; 0-abstain)

Consider the application of Ralph Feldmann for the installation of fencing at 700-702 Ann Street, as recommended for approval by the HARB

A motion was made by Mr. Weiss, seconded by Ms. McCabe to authorize the issuance of a Certificate of Appropriateness to Ralph Feldmann for the installation of fencing at 700-702 Ann Street. The motion was carried. (5-yes; 0-no; 0-abstain)

Consider the application of William Hahn for the replacement of fencing at 17 North Tenth Street, as recommended for approval by the HARB.

A motion was made by Ms. McCabe, seconded by Mrs. Kochanski to authorize the issuance of a Certificate of Appropriateness to William Hahn for the replacement of fencing at 17 North Tenth Street. The motion was carried. (5-yes; 0-no; 0-abstain)

Consider the application of Sunshine Plaza LLC for the replacement of doors at 19 Williams Street, as recommended for approval by the HARB.

A motion was made by Mr. Weiss, seconded by Mrs. Kochanski to authorize the issuance of a Certificate of Appropriateness to Sunshine Plaza, LLC. for the replacement of doors at 19 Williams Street. The motion was carried. (5-yes; 0-no; 0-abstain)

Committee Reports

Codes Committee – Mr. Abell reported that the Codes Committee will be reviewing the final draft of a proposed Knox Box Ordinance at their next meeting, which is July 28 at 3:30 P.M. A Borough-wide garbage collection ordinance and a borough rental/real estate transfer ordinance are also being drafted. The Code Enforcement Department has been working on problem properties in the Borough.

Budget Committee – Ms. McCabe reported that there has not been a meeting.

Parking Committee – Ms. McCabe reported that the next Parking Committee meeting is July 27 at 4:00 P.M.

Recycling Committee – Mr. Weiss reported that there has not been a meeting.

Sewer Committee – Mr. Kopp reported that the Street Department is conducting flow metering and will be pursuing smoke testing. The Borough needs to provide its projected flow to BCRA this fall. RKR Hess is assisting with that. LZ Holding Pennsylvania, LLC., the owner of 1220 West Main Street has agreed to enter in to a payment agreement with the Borough for past due sewer rental fees. The current past due balance is \$56, 471.40; the corporate will pay \$20,000.00 up front and the balance will be paid in eleven (11) monthly installments.

Street Committee – Mayor Probst reported that the Committee has been working with Traffic Planning and Design on the possible reconfiguration of the “five points” intersection. PPL has not installed a streetlight on Thomas Street. There will be a meeting with Penn DOT to further discuss the Borough’s request for a turn back of Main Street. There are more artistic crosswalks and sidewalk art planned. The next meeting of the Committee is August 4 at 3:30 P.M.

Tobias Sabatine asked about the crosswalk lights at the intersection of 7th Street and Main Street. Mr. Ace advised that any change requires Penn DOT approval. Mayor Probst suggested waiting on that until the Borough finds out about the turn back.

Personnel Committee – Mr. Kopp advised that there is a need for a Personnel Committee meeting. A date/time will be determined.

Public Relations/Media Committee – Mayor Probst asked Council to authorize the staff to get quotes from local design firms to “rebrand” the Stroudsburg Borough logo. The Committee feels that it is out of date and does not correctly identify the Borough. A motion was made by Ms. McCabe, seconded by Mr. Weiss to authorize getting quotations as described. The motion was carried. (5-yes; 0-no; 0-abstain) There has been no movement on the underground railroad plaque.

Two Concerts on the Square have been cancelled due to inclement weather. The Committee asked that the July 29 concert take place from 6:00 to 8:30 P.M. to allow two groups to perform and for an additional night on August 22 from 6:00 to 8:30 P.M. to accommodate the second missed performance. A motion was made by Mrs. Kochanski, seconded by Mr. Weiss to approve the request. The motion was carried. (5-yes; 0-no; 0-abstain)

The next newsletter will be sent out in September.

Redevelopment Committee – Mr. Abell reported that there is an agreement of sale between the Monroe County Land Bank and the property owners of 712-714 Scott Street.

The Committee will be applying to Monroe County for a demolition grant for the abandoned Lee Avenue property. The Borough would need to take title of the property. This matter will be discussed further with the Borough Solicitor.

Mr. Abell reported that the Committee is working on finalizing an Open Space Impact Fee Ordinance that will require developers to provide green space, and if that is not possible, a fee that would be earmarked specifically for green space.

I-80 Expansion Task Force – Kristin Battle was present to report on the Task Force activities. Mrs. Battle attended the public hearing earlier at 6:00 P.M. regarding the PA DEP public hearing at which time the Penn DOT Stormwater Discharge on Surface Waters Application was being considered. Mrs. Battle represented the Borough of Stroudsburg and the I-80 Expansion Task Force; also present were Penn Futures, American Rivers, the Chesapeake Bay Watershed, and the Brodhead Water Association. Twenty-five other organizations sent written testimony for the hearing. All of the organizations asked that the permit not be issued to Penn DOT until a Pollution Reduction Plan is submitted by them. Penn DOT is exempt from providing this plan until one to two years after the Stormwater Discharge Permit is issued. DEP was asked to change that policy to make the procedure consistent for everyone.

There will be a drive-thru with a high-level Penn DOT official in the beginning of August (date to be determined); Mr. Kopp, Mrs. Battle and Mayor Probst will be part of that meeting.

A new map of the proposed project is being prepared by Mark Connors. The domain name for the website is being renewed, and the website was renewed for two years in 2020.

Stroud Region Open Space and Recreation Commission – Ms. McCabe advised that the next meeting of SROSRC will be July 27 at which time the “state of SROSRC” will be discussed.

Mayor’s Report

Mayor Probst commented about the yellow paint that Penn DOT spilled on North 9th Street.

She thanked T-Mobile for selecting the Borough as one of the top ten municipalities in the Country who will be considered for a tech makeover. The Borough won \$50,000.00 just for that designation and has the chance to win more opportunities if it is selected for the make-over.

She asked that the Zoom recording of Council meetings be put up on the website. Mr. Kopp will take care of that.

Fireworks: a proposed noise ordinance was sent to her by the SARP solicitor. Stroudsburg Borough, Stroud Township and East Stroudsburg Borough will meet to discuss it.

Council Member Reports

Mr. Abell thanked the Council for appointing him as the Council President. Mr. Abell thanked the Mayor for applying to T-Mobile on behalf of the Borough. Mr. Abell noted that he and Mayor Probst applied to be part of the Smart Growth American Champions Institute, which is a six-seminar workshop that will happen in the fall through the end of year. It is a crash course in planning and design to emphasize pedestrian non-vehicular safety.

Ms. McCabe read a Facebook post by Michael Ventrella, Esq. regarding a client who was found guilty of having an inactive amount of marijuana in his system while driving and was found not guilty of driving under the influence was taken to jail. He expressed frustration with the PA DUI laws. Ms. McCabe suggested that the Borough consider adopting an ordinance to decriminalize marijuana. She will obtain some sample ordinances for the Codes Committee to review.

Mrs. Kochanski thanked the Council for welcoming her back.

Solicitor's Report

Solicitor McDonald reported that he spoke with Richard James, Esq., the court appointed conservator for the Lee Avenue property. He will be filing a report of his findings with the Court possibility by the end of the week. It will be shared with Solicitor McDonald and the appropriate staff members.

The status of Monroe Plaza was discussed. There is an agreement of sale for the properties. Ralph Matergia, Esq., who represents the owner, was present, and Terence Faul, Esq., who represents RX Holdings (affiliated with Biospectra), was also present. Solicitor McDonald noted three pending matters: 1) The collection of outstanding tapping fees which resulted from an increase on the Borough's sewer collection system by Fresenius. The Borough Council previously recognized that credits will be recognized for the other tenants of the property: Palumbos Pizza, the Tobacco Store and the former Shop-Rite. 2) There is a pending Lot Consolidation Plan before the Stroudsburg Borough Planning Commission. 3) A temporary certificate of occupancy was issued to Fresenius, which expired during the Covid-19 pandemic period.

The buyer is looking for assurance from the Borough that the credits will go with the property. Attorney Matergia advised that the payment for the EDUs will be made to the Borough when the property closes, which could be Friday, July 30. Attorney Faul asked if the Borough would accept the payment prior to the approval of the Lot Consolidation Plan. He advised that there will be a submission two weeks prior to the August 9 Planning Commission meeting. It may or may not be ready for Council's consideration on August 17.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to honor the January 22, 2021 settlement proposal prepared by Solicitor McDonald and apply it to the buyer. The motion was carried. (5-yes; 0-no; 0-abstain) Attorney Faul also asked that when Fresenius complies the requirements outlined when the temporary C.O. was issued, that they receive a permanent Certificate of Occupancy.

Manager's Report

Mr. Kopp provided the following report:

Classes/Training

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| Girard Investments Market Currents | July 15 th |
| MetEd Storm Response Webinar | July 22 nd |

Meetings

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| Charles Leonard – Pocono Economic Development | July 7 th |
| JMS Acoustics Consult | July 8 th |
| GovPilot Consult | July 9 th |
| Downtown Stroudsburg Business Association | July 13 th |
| American Rescue Plan Funds | July 13 th |
| Rich Schlameuss/MCTA | July 14 th |
| GovPilot Demonstration | July 14 th |
| Valerie Case/PMVB | July 15 th |
| One Source Solutions (Health Insurance) | July 16 th |
| Edmunds GovTech | July 20 th |
| PPL/Monroe Street Utility Poles | July 21 st |
| GovPilot Demonstration | July 21 st |
| Monroe County Commissioners | July 23 rd |
| SROSRC/Strategic Planning | July 27 th |

Work Analysis, Codes/Zoning and Parking

Several draft ordinances have substantial workload implications for the Code/Zoning Enforcement Staff: the Solid Waste Ordinance and a potential Ordinance that requires rental unit inspections and inspections of properties prior to their sale. Thinking through the issue, the underlying issue facing all staff is a lack of technology. What we need is a cloud-based system that includes fillable, online forms coupled with online payment options and handheld devices for parking and code enforcement that do not require additional data entry in the office. It would reduce the time to finish tasks exponentially and provide superior service to residents. I think it makes sense to do this once, including all areas – codes, zoning, permits, parking, health, HARB and garbage/solid waste – and have them all part of one system.

I have opened conversations with a number of vendors (GovPilot, CityView Suite, Edmunds GovTech, MPay /Cyrion Systems). When I have more information, I will pass on to Council.

American Rescue Plan Act (ARPA) Local Fiscal Recovery Funds

Requested the \$581,751.48 in funds online through the DCED website; deadline was extended to the end of July. First payment of \$290,875.74 will be electronically deposited in the next month. Second payment of the remainder of funds (\$290,875.74) will be deposited in spring/early summer 2022.

Infrastructure/Streets/Capital Projects

Fetherman Street Paving Project. Pre-Construction Meeting Complete. Work must be completed by September 19th.

North 8th Street Paving Project. Bids open on July 7th and will end in August, with work to be done by October 2021. Location of Water mains and addition of ADA Ramps at 8th and Scott Streets were added to the project.

Sidewalk Replacement Project/Multimodal Grant. DCED/CFA will grant an extension after January 1, 2022 if needed. Out to bid this fall, project completed next spring into summer. Concern is with price for construction (concrete particularly); the hope is prices will stabilize over the winter so we can bid over the summer. Will add ramp at corner at 6th and Monroe (SW Corner) as part of the project that Monroe County requested the Borough improve.

Ann Street Sewer Replacement. Will use ARPA funding. This is an approved use of funds (I&I mitigation of sanitary sewer system) and requires no approval from the state or federal governments. Will work with BCRA who wants to replace water main as part of project. Beginning talks in the next month with Stroud Township on their share of the project cost; approximately 22% of the flow comes from the Township.

McMichael Creek Flood Protection Project/Levee Repair/DEP Grant

Project is being managed by the Army Corps of Engineers. Award date for the contract was scheduled to be mid-August, but they are running behind schedule. Will keep Council updated. Grant Agreement is complete for DEP to provide 100% of the share of the Borough's cost of the project. We will be responsible for the upfront match costs and then will be reimbursed, up to \$80,000, by DEP.

Sewer Flow Projections

By September we have to provide sewer flow projections for 2022 to BCRA. These numbers are critical, as they determine the percentage/amount we pay towards BCRA's Operations & Maintenance (O&M) Budget. These numbers have varied over the years and have been a major contributor to deficits in the Sewer Fund Budget, so I want to make sure they are as accurate as possible. Will work with Russ at RKR Hess.

Levee Conduit Inspection

Army Corps of Engineers will conduct the annual inspection of the levee on August 16th. Also, in 2021, all conduits on our Levees must be inspected by camera. Since we have our own camera truck, we are able to do this work "in house" and save costs. We received the Army Corps of Engineers Inspection Guidelines and will be doing the work this summer. Waiting for more guidance from the Corps of Engineers/DEP.

Sewer Collection System Inflow and Infiltration

Flow Metering ongoing along Ann Street, to determine locations and severity of I&I. Smoke testing also will be employed to determine inflow; working with Brian to schedule testing. This is probably the major source of the problem.

Small Municipal Separate Storm Sewer System (MS4)

Public input session held on July 29th to get input on Education & Outreach; Public Involvement & Participation; and Illicit Discharge Programs. Staff Training Session moved to August, date TBD.

Financial

Completed Financial Study. Working to schedule a meeting with the Finance Committee in July and later this summer will present to full Council.

Summer Newsletter

Draft Summer Newsletter complete; waiting on additional guidance from the Public Relations Committee. Will hopefully have out to residents in late July or early August.

COVID/CDBG Grant Funding (Originally for Hand Wash Stations)

Received information on PPE needed by the Fire Department; working on getting information to County to update grant so we can purchase the PPE.

2021 CDBG Funding

By July 31st, we need to provide to the County Redevelopment Authority what project we will be undertaking with those funds. Brain and I discussed, and we are recommending Church Alley and South 8th Street. Application submission date is October 28th, 2021.

Recycling Center

We have some additional revenue producing opportunities that we need to explore at the Recycling Center. Total income from the Recycling Center has been up and down every year, and is dependent on the prices being for recyclables, which is highly variable. This would be a way of increasing, and hopefully, equalizing, the income from year to year. And I have some ideas to change our procedures that would increase our productivity.

Bicycle Racks

Three racks remain to be installed: 745 Main, 401 Main & 33 North 7th Streets. North 7th Street was approved with a slightly changed location. Waiting to hear back from the remaining two property owners. One property owner (1172 Main Street) declined to have the rack on their property.

Sewer Lien

The Pocono Plaza Inn has a past due sewer balance of \$ \$54,014.22 (as of 7/14/21). We were contacted by an attorney working to refinance the property, which would include the payment of the back sewer. FYI, BCRA has developed a payment plan for water bills (over \$79,000); Joe recommended we try to get full payment, which makes sense. We sent a letter to the owner on May 13th, which was signed for on May 14th. We can submit a lien for the remainder of the balance (\$38,472.09; we already have a lien on the remainder of the balance) on June 14th.

Five Points Intersection North 5th Street

Ben Guthrie/Traffic Planning & Design working on study for the Five Points intersection. Staying in touch and coordinating as needed. RKR Hess will be doing survey work in connection with the TPD study.

2021 Grant Deadlines

LSA (July 1st to September 30th Open)

Small Water & Sewer (Still not Open)

DCED/CFA Multimodal (April 2nd to July 31st)

PennDOT Multimodal (No dates yet posted for 2021)

ESSA/Swimming Pool Liner (September; must be through SROSRC Volunteer Group)

Upcoming Focus

Presentation, Borough Finances

Automation Upgrade, Office

Financial Procedures

Continue to Meet Community Leaders

Work Analysis &

Paving/Infrastructure Projects 2021

Day to Day Activities

Code Enforcement Officer's Report

Mr. Kimes reported that the Courthouse expansion project is moving forward. The Pocono Family YMCA will be expanding which will require the demolition of Dunkin Donuts. Dunkin Donuts is looking at the former Weichel Buick property on West Main Street. The dog boarding use, Bed and Biscuit, will be opening another location at 123 North 9th Street. A problem property on Monroe Street, formerly owned by Greg Katz, has been sold. The Codes Office had given Mr. Katz 23 property code violations. The new owner is eager to resolve those issues. The former Blondie Salon property on Sarah Street is under contract. The permits are ready to be issued to AKS Realty (former Hess Gas Station); the developer's agreement needs to be finalized.

Street Superintendent Report

Mr. Ace had nothing new to report.

Approval of Bills on Warrants 210720

A motion was made by Ms. McCabe, seconded by Mrs. Kochanski to approve the payment of Bills on Warrants 210720. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Input for Non-Agenda Items

Chief Jennifer Lyons reported that there were 63 traffic stops last month (18 on Main, 11 on North 5th, 8 on McConnell, 4 on West Main, 3 on Park, 3 on Scott among others). The Chief received a call from the PA State Police advising her that a Council Member from the Borough who is also an employee of Penn DOT called them to ask that they increase the traffic stops for speeding and aggressive driving on Broad Street. The State Police will not provide that coverage since it is in SARP's jurisdiction.

Mike Schroeder advised that the information about billing for Fire Department supplies and services was sent to the mayor. With regard to on-line payment for permits, he suggested that at a Borough Council meeting in April. He asked about the street openings by utility companies and whether they pay for the repair, particularly when a street was newly paved. Mr. Ace replied that the Borough has an ordinance in place for degradation and restoration. Mr. Schroeder also suggested that the Borough look at its agreement with Suburban Ambulance. It seems that they are doing more transports than emergency service calls. He expressed concern about the timeliness of care for emergency situations.

Mr. Sabatine asked if there are any ordinance that address fire pits, etc. on roof tops. He was advised to call 9-1-1.

Gay Schroder, a resident of Thomas Street, asked about the hours of the Gaunt Road recycling yard. She was advised that that is for Stroud Township; she was redirected to the Twin Boroughs Recycling Center on Lincoln Avenue in East Stroudsburg.

Mr. Cafano asked about zoning violations for living in attics. He was told that if he has a specific location, he should contact the Codes Office to see if the use is in compliance.

There was no need for an Executive Session.

The meeting was adjourned at 9:19 P.M. on a motion made by Ms. McCabe, seconded by Mrs. Kochanski. The motion was carried. (5-yes; 0-no; 0-abstain)