

STROUDSBURG BOROUGH COUNCIL  
BIENNIAL REORGANIZATION MEETING AND REGULAR MEETING  
JANUARY 3, 2022 AT 7:00 P.M.

Reorganization Meeting

1. Call to Order and Roll Call.
2. Pledge of Allegiance.
3. Administration of Oaths of Office.
  - A. Tarah Probst, Mayor
  - B. Matt Abell, Council member
  - C. Tobias Sabatine, Council member
4. Nomination and Election of Council President.
5. Nomination and Election of Vice President of Council.
6. Nomination and Election of Council President Pro Tem.
7. Position Appointments.
  - A. Borough Solicitor: Joseph P. McDonald, Jr., Esq.
  - B. Alternate Borough Solicitor: Christopher Brown, Esq.
  - C. Borough Engineer: Nate Oiler, P.E., RKR Hess, a division of UTRS
  - D. Alternate Borough Engineer:
  - E. Right to Know Officer: Mary Pat Quinn
  - F. Planning Commission Solicitor: Christopher Brown, Esq.
  - G. Commercial Permit Service Provider: Barry Isset and Associates
  - H. Alternate Commercial Permit Service Provider: Building Inspection Underwriters
  - I. Health Officer: Thomas Detweiler
  - J. Accounting Service Provider: Tom Josiah Consulting, LLC.
8. Appointment of Vacancy Board Chairperson.
9. Annual Board Appointments
  - A. Council of Governments (COG) Representative and Alternate.
  - B. Middle Eastern Council Association of Boroughs (MECAB) Representative and Alternate.

- C. Tax Collection Committee (Earned Income) Representative: Lawrence Kopp; Alternates: Mary Pat Quinn and \_\_\_\_\_.

10. Board and Commission Appointments

- A. Zoning Hearing Board (5-year term): Christopher Schnaitman, term expires 12-31-2026.
- B. Shade Tree Commission (5-year terms): Barbara Burnett, term expires 12-31-2026 and \_\_\_\_\_ to fill an unexpired term, term expires 12-31-2025.
- C. Stroud Region Open Space and Recreation Commission (3-year term): Wanda Lasher, Alternate, term expires 12-31-2024.
- D. Monroe County Control Center Board (2-year terms): Joanne Kochanski, term expires 12-31-2023 and Mary Pat Quinn, term expires 12-31-2023.
- E. Historical Architectural Review Board (4-year term): Ken Lang, term expires 12-31-2025; Eron Rouse, term expires 12-31-2025; \_\_\_\_\_ (Building Inspector), term expires 12-31-2022.

11. Consider Approval of Depositories: ESSA Bank and Trust, Wayne Bank, PNC Bank and PA Local Government Investment Trust (PLGIT).

12. Consideration to name four signatories for all Stroudsburg Borough bank accounts: Lawrence Kopp,

13. Consideration to name the Council President, the Vice-President of Council and Lawrence Kopp as the authorized signatories on the Twin Boroughs Recycling bank account. Pursuant to the Operating Agreement between East Stroudsburg Borough and Stroudsburg Borough, one signer from each municipality is required on all checks.

14. Consideration to approve the appointment of Siobhan L. Dunleavy as the Deputy Tax Collector which shall run concurrent with the term of Lynn Harrison, Tax Collector.

15. Committee Assignments as designated by the Council President

- A. Finance/Budget Committee:
- B. Street Committee:
- C. Sewer Committee:
- D. Codes Committee:
- E. Recycling Committee:
- F. Parking Committee:
- G. Building and Grounds Committee:
- H. Hamilton, Stroud, Pocono and Stroudsburg (HSPS) Regional Planning Group, re: Comprehensive Plan:
- I. Non-Uniform Pension Board: Lawrence Kopp, Mary Pat Quinn, Walter Phillips, Wayne LaBar, Barbara Quarantello,

- J. Personnel Committee
- K. Public Relations/ Media Committee:
- L. Redevelopment Committee:
- M. Route 80 Task Force Committee:

16. Consideration to Approve the 2022 Meeting Calendar for the Borough Council.
17. Consideration to Approve the 2022 Wage and Salary Plan.
18. Consideration to Approve a proposal dated November 18, 2021 from RKR Hess, a division of UTRS, for engineering services for CY 2022.
19. Consideration to Approve a proposal dated November 9, 2021 from Kirk, Summa and Company, LLP. for auditing services for CY 2022 in the amount of \$17,500.00.
20. Consideration to Approve a proposal dated November 9, 2021 from Kirk, Summa and Company, LLP. for auditing services for Twin Boroughs Recycling for CY 2022 in the amount of \$1,800.00.
21. Consideration to Approve a proposal from Tom Josiah Consulting, LLC. for accounting services to prepare for the 2021 Audit in the amount of \$115.00 per hour not to exceed \$10,000.00.
22. Consideration to Approve the Mileage Reimbursement Rate, to be set the same as the Government/Internal Revenue Service of \$.585per mile.
23. Consider Authorizing the early payment of invoices for discounts and/or to avoid late charges.

#### Regular Council Meeting

24. Approval of Council meeting minutes for the special meeting on December 21, 2021.
25. Approval of Council meeting minutes for the regular meeting on December 21, 2021.

#### OLD BUSINESS

## NEW BUSINESS

26. Consideration to schedule a Public Hearing for Consideration of An Ordinance of the Stroudsburg Borough Council to Revise Chapter 15 Motor Vehicles and Traffic, Part 3 General Parking Regulations, Section §15-316 Entitled, “Handicapped Parking Zones Established”.
27. Consideration to adopt a Resolution to Authorize the Destruction of Specific Records in Accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, NO. 428).
28. Consideration to adopt a Resolution of the Borough of Stroudsburg, Monroe County, Pennsylvania, Authorizing a Transfer of Funds for Budget Purposes in Connection with Twin Boroughs Recycling for the Calendar Year 2021.
29. Consider the application of Costas Lambropoulos, as recommended for denial of a Certificate of Appropriateness by the HARB, for the amendment of replacement windows at 501 Sarah Street.
30. Consider the application of Michael & Diane Liberman, as recommended for the issuance of a Certificate of Appropriateness by the HARB, for the replacement of roofing at 520 Thomas Street.
31. Consider the application of Cityline, as recommended for the issuance of a Certificate of Appropriateness by the HARB, for the replacement of the windows, roof, and siding on fire damaged building at 816-818 Ann Street.
32. Consider the application of Scott Secret, as recommended for the issuance of a Certificate of Appropriateness by the HARB, replacing two front doors, windows and roof over front overhang at 500 Main Street.
33. Consideration to adopt A Resolution of the Borough Council of the Borough of Stroudsburg, Monroe County, Pennsylvania, Establishing the amount of Recreation Land-Common Open Space to be Dedicated or Fees to be paid In Lieu of Recreation Land-Common Open Space as required by §22-205 (Recreation, Common Open Space, and In-Lieu Fees) of Chapter 22 (Subdivision and Land Development) of the Stroudsburg Borough Code.
34. Solicitor’s Report.
35. Mayor’s Report.
36. Councilmember Reports.

37. Manager's Report.

38. Approval of Bills on Warrants 220103

39. Public Input on Non-Agenda Items.

40. Executive Session.

41. Adjournment.