

# 2025 PERMIT AND LICENSE FEE SCHEDULE

Borough Of Stroudsburg

700 Sarah Street, Stroudsburg, PA 18360

570-421-5444

www.StroudsburgBoro.com

\*\* Add \$4.50 UCC fee to EACH Building/Electrical/Plumbing/Mechanical/Fire permit \*\*

\*\* Building permit application submittal requires deposit of **\$100 Residential work / \$250 Commercial work** \*\*

\*\* Expedited review fee for building permits is 25% of Total Permit Fees\*\*

| <b>NEW CONSTRUCTION / ADDITIONS</b>   |   |
|---|---|
| <b>RESIDENTIAL BUILDINGS (ONE &amp; TWO FAMILY DWELLINGS)</b>                                   |   |
| <b>TYPE OF PERMIT</b>   | <b>FEE</b>  |
| Building (incl footer insp)   | \$125 + \$0.25 per square foot of Gross Floor Area  |
| Electrical  | \$125 + \$0.01 per square foot of Gross Floor Area  |
| Plumbing  | \$125 + \$0.01 per square foot of Gross Floor Area  |
| Mechanical: Heating / AC / HVAC   | \$125 + \$0.01 per square foot of Gross Floor Area  |
| Detached Accessory Structures<br>(less than 1,000 sq ft)<br>for a Single or Two Family Dwelling | Zoning Permit Only – (See Zoning Permit Fees)   |
| All Other Accessory Structures  | Must comply with building permit fees & requirements of new construction  |
| Fire Suppression/Sprinkler System   | Contact Borough Office  |
| <b>NEW CONSTRUCTION / ADDITIONS</b>   |   |
| <b>MULTI-FAMILY RESIDENTIAL STRUCTURES (APARTMENTS, HOTELS, MOTELS, INNS,...)</b>               |   |
| <b>COMMERCIAL BUILDING REGULATIONS APPLY</b>  |   |
| <b>TYPE OF PERMIT</b>   | <b>FEE</b>  |
| Building (incl footer insp)   | \$225 per unit+ \$0.30 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000  |
| Electrical  | \$225 per unit+ \$0.04 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000  |
| Plumbing  | \$225 per unit+ \$0.04 per square foot up to 5,000 square feet plus \$0.01 per square foot above 5,000  |
| Mechanical: Heating / AC / HVAC   | \$225 per unit + \$0.01 per square foot   |
| Fire Suppression/Sprinkler System   | Contact Borough Office  |
| <b>RESIDENTIAL ALTERATIONS</b>  |   |
| <b>TYPE OF PERMIT</b>   | <b>FEE</b>  |
| Building / Electric   | \$125 for first \$1000 + \$10 for each additional \$1000 of cost up to \$20,000 + \$1 for each additional \$1000.00 of cost or fraction thereof (always round-up to next 1,000)   |
| Plumbing  | \$125 for first two fixtures+ \$5 for each additional fixture   |
| Mechanical<br>Heating / Air Conditioning / HVAC   | \$125 for first \$1000 + \$10 for each additional \$1000 of cost up to \$20,000 + \$1 for each additional \$1000 of cost or fraction thereof (always round-up to next 1,000)  |
| Demolition  | \$55 for first \$1000 of demolition cost+ \$5 for each additional \$1000 of cost or fraction thereof. <b>NOTE:</b> For any structure with an assessed value in excess of \$1,000, the applicant shall post a bond in the amount of the demolition contract. |
| Roof permit (re-roof, non-structural)   | \$125 flat fee  |
| Fire Suppression / Sprinkler System   | \$125 for first \$1000 of cost plus \$5 for each additional \$1000 of cost  |

**COMMERCIAL (NON-RESIDENTIAL) NEW CONSTRUCTION & ADDITIONS**

| TYPE OF PERMIT  | FEE  |
|---|--|
| Building  | \$550 flat rate+ \$0.40 per square foot of gross floor area. |
| Electrical / Heating / Plumbing / AC<br>HVAC / Fire Suppression | Fees same as residential fees for this kind of work.         |

**COMMERCIAL (NON-RESIDENTIAL) ALTERATIONS**

| TYPE OF PERMIT   | FEE  |
|--|--|
| Building   | \$550 for first \$1000 of cost, + \$10 for each additional thousand dollars up to \$50,000 + \$1.00 for each additional thousand up to 1,000,000 + \$0.50 for each additional \$1000 of cost or fraction thereof over 1,000,000 (always round-up to next 1,000)  |
| Roof permit (re-roof, non-structural)                                  | \$250 flat fee   |
| Electrical/Heating/Plumbing/ Air<br>Conditioning/HVAC/Fire Suppression | Fees same as residential fees for this kind of work.   |
| Demolition   | \$110 for first \$1000 of cost of demolition + \$5 for each additional \$1000 of cost or fraction thereof. NOTE: For any structure with an assessed value in excess of \$1,000, the applicant shall post a bond in the amount of the demolition contract.. Fee shall not include cost of disposal of debris. |

**UNIFORM CONSTRUCTION CODE (UCC) PLAN REVIEW**

|   |   |
|---|---|
| Estimated Job Cost up to \$3,000,000      | \$0.0013 of the estimated value; \$250 minimum fee                            |
| Estimated Cost \$3,000,000 to \$6,000,000 | \$3,900 plus \$0.0005 of the estimated value over \$3,000,000                 |
| Estimated Job Cost over \$6,000,000       | \$5,400 plus \$0.0004 of the estimated value over \$6,000,000                 |
| Electrical, Fire, Mechanical & Plumbing   | 25% of the building plan review fee for each discipline; minimum fee of \$250 |

**BUILDING (MISCELLANEOUS)**

| TYPE OF PERMIT  | FEE   |
|---|---|
| Swimming Pool: More than 24" of water                                     | \$150 plus zoning fee (includes incidental electric & plumbing) + \$9 UCC fee         |
| Fuel Storage Tank (over 550 gal. capacity)                                | \$350 for each 1000 gallon capacity or fraction thereof (& need EPA appvl)            |
| Curb Cut / Sidewalk   | \$125   |
| Gas Pump  | \$125 per pump  |
| Moving / Transportation of Building                                       | \$325 + \$1 for each \$100 of moving cost of new foundation/ancillary work            |
| Dumpster / Roll-Off Box   | \$25 for two week period on private property  |
| Dumpster / Roll-Off Box on street   | \$50 for two week period on public street / \$100 for two week period in metered spot |
| Dumpster / Roll-Off Box in Metered Parking<br>Space (Service fee per day) | \$10 per day utilized space in a Borough parking lot or metered space                 |
| Re-inspection   | \$50 residential / \$75 commercial  |
| Additional Plan Review Fee  | \$250 per add'l review, + Third Party Review fees                                     |

**ZONING PERMITS**

| TYPE OF PERMIT                          | FEE                  |
|---|----------------------|
| Accessory Structure: Under 500 s.f.     | \$100 per structure  |
| Accessory Structure: Over 500 s.f.      | \$150 per structure  |
| Fence                                   | \$100                |
| Temporary Bldg / Trailer                | \$150 per unit       |
| Certificate of Non-Conformance          | \$150                |
| Certificate of Use / Occupancy          | \$100 per inspection |
| Zoning Change of Use/ Zoning Use Review | \$100                |
| Zoning Inspection or Review Letter      | \$100                |

| <b>SIGNS</b>                                   |  |
|--|--|
| <b>TYPE OF PERMIT</b>                          | <b>FEE</b>   |
| Business Signs (Permanent):                    | \$100 per sign + \$2 per sq. ft. of sign-surface area (double-sided signs shall be figured as total square footage of both faces) Signs in the designated Historic District require additional review prior to hanging |
| Sandwich Board Signs                           | \$100 flat rate for permit; annual license renewal of \$100  |
| Off-Premises Sign Tax                          | \$5 per square foot annually   |
| <b>ZONING HEARING BOARD</b>                    |  |
| Variance, Special Exception, Appeal            | \$1000   |
| Each Subsequent hearing                        | \$300  |
| Conditional Use Application                    | \$1,500  |
| Validity Challenge                             | \$1,500  |
| Time Extension Request                         | \$100 per Extension  |
| <b>PLANNING COMMISSION</b>                     |  |
| Subdivision/Land Development                   | \$1,000 + \$120 per each additional lot<br><b>NOTE:</b> In addition, the applicant shall enter into a Professional Services Escrow Agreement with the Borough  |
| Zoning Map Change, Amendment/Rezoning          | \$1,000  |
| <b>SOLICITOR AND ENGINEER</b>                  |  |
| Solicitor review of Documents and negotiations | \$225 per hour plus costs  |
| Solicitor Litigation                           | \$250 per hour plus costs  |
| Borough Consulting Engineer                    | Actual Fees/Pay Schedule   |
| <b>HOUSING / REGULATED RENTAL PROPERTIES</b>   |  |
| <b>TYPE OF PERMIT</b>                          | <b>FEE</b>   |
| Annual Rental Unit Registration                | \$40 per unit<br>\$20 late fee per unit  |
| Short Term Rental                              | Initial Registration: \$300/unit<br>Renewal: \$200/unit  |
| Vacant / Abandoned Properties                  | Initial Registration: \$500<br>First Renewal: \$1,500<br>Second Renewal: \$3,000<br>Subsequent Renewals: \$5,000   |
| <b>HEALTH LICENSE</b>                          |  |
| <b>TYPE OF PERMIT</b>                          | <b>FEE</b>   |
| New Restaurant                                 | \$250 for first year   |
| Renewals: Seating Capacity less than 50        | \$200 per year   |
| Renewals: Seating Capacity more than 50        | \$300 per year   |
| Non-Profit Establishments                      | \$75 per year  |
| Temporary Health License                       | \$75 per event   |
| Farmers Market/Farm Stand Health License       | \$50 per location, per year  |
| Outdoor Dining License                         | \$150 with seating for 15 seats or less; an additional \$5 per seat over 15 seats  |
| Late Payment Fees                              | \$20 per day after April 1st, not to exceed \$500  |

| <b>SEWER/STORMWATER</b>                                    |   |
|--|---|
| Sewer Allocation   | \$3,173 per unit (Allocation Fee)<br>\$1,000 Tapping / Connection to main (street department does hook-up)<br>\$250 additional per unit if connecting to Kautz station  |
| Stormwater Drainage Plan                                   | \$300, plus \$300 per acre, or fraction thereof, up to and including 10 acres, and \$100 per acre, or fraction thereof, for more than 10 acres, plus the amount for engineering and other consultants review. |
| All Other Drainage Plans                                   | \$50 up to 800 SF of drainage area; or \$100 for more than 800 SF of drainage plus \$5 per 1000 SF or fraction thereof; plus the actual cost of engineering and other consultant review costs.                |
| <b>ALARMS</b>  |   |
| Newly Installed Alarm                                      | \$35  |
| Transfer of Ownership                                      | \$20  |
| Annual Renewal   | \$20  |
| <b>LAWN / YARD / GARAGE SALE</b>                           |   |
| One to three families (one location)                       | \$10  |
| Multi-family Permit (multiple locations) (4 to 8 families) | \$30  |
| Group / Organization Permit                                | \$60  |