

STROUDSBURG BOROUGH COUNCIL
MEETING MINUTES – SEPTEMBER 16, 2025

A regular meeting of the Stroudsburg Borough Council convened at 7:00 p.m. in the Council Chambers of the Stroudsburg Borough Municipal Building with the following members present: Council President Matt Abell, Council Vice-President Erica McCabe, Council Pro-Tem Joseph Shay, Council Member J. Zac Christman, Council Member Victoria DeVries, Council Member TJ Lopez, and Council Member Cheryl Joubert.

Also present were: Mayor Michael Moreno, Borough Manager Larry Kopp, Borough Solicitor Christopher Brown, Esq., Street Superintendent Brian Ace, Zoning/Codes Officer Kenelle DeStefano, and Executive Assistant Becky Smith.

The Pledge of Allegiance was recited.

Approval of Council Meeting Minutes for the Regular meeting on September 2, 2025

The minutes of the regular meeting on September 2, 2025 were approved on a motion made by Ms. McCabe, seconded by Mr. Lopez. The motion was carried. (7-yes; 0-no; 0-abstain)

Monthly Administrative Reports

The following monthly reports were approved on a motion made by Ms. McCabe, seconded by Ms. Joubert: Right-To-Know Report, Parking Report, Fire Department Report, and the Police Department Report. The motion was carried. (7-yes; 0-no; 0-abstain)

Accept Unaudited August 2025, Treasurer Report

A motion was made by Ms. McCabe, seconded by Mr. Lopez to accept the Balance Sheets, FY 25 vs FY 24, and the Budget to Actual Report. The motion was carried. (7-yes; 0-no; 0-abstain)

Old Business

None.

New Business

Opening of Bids for the Collection, Transportation and Disposal Services of Domestic Waste in the Borough of Stroudsburg: Three bids were received and opened by Mr. Kopp. The bid results are as follows:

- Waste Management
 - Option 1** - (Weekly Domestic Waste Collection, Disposal and Transportation) Three Year Bid: 2026 - \$523,812.96; 2027 - \$547,459.56; 2028 - \$572,084.64; Total Bid \$1,643,357.16.
 - Option 2** - (Weekly Domestic Waste Collection, Disposal and Transportation) Five Year Bid: 2026 - \$523,812.96; 2027 - \$547,459.56; 2028 - \$572,084.64; 2029 - \$597,851.28; 2030 - \$624,759.48; Total Bid \$2,865,967.92.
 - Option 3** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Three Year Bid: 2026 - \$30,985.20; 2027 - \$32,289.84; 2028 - \$33,757.56; Total Bid \$97,032.60.
 - Option 4** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Five Year Bid: 2026 - \$30,985.20; 2027 - \$32,289.84; 2028 - \$33,757.56; 2029 - \$35,225.28; 2030 - \$36,856.08; Total Bid \$169,113.96.

- Casella
 - Option 1** - (Weekly Domestic Waste Collection, Disposal and Transportation) Three Year Bid: 2026 - \$642,564.00; 2027 - \$661,841.00; 2028 - \$681,696.00; Total Bid \$1,986,101.00.
 - Option 2** - (Weekly Domestic Waste Collection, Disposal and Transportation) Five Year Bid: 2026 - \$640,146.00; 2027 - \$656,150.00; 2028 - \$672,553.00; 2029 - \$689,367.00; 2030 - \$706,601.00; Total Bid \$3,364,817.00.
 - Option 3** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Three Year Bid: 2026 - \$35,490.00; 2027 - \$33,164.00; 2028 - \$30,684.00; Total Bid \$99,338.00.
 - Option 4** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Five Year Bid: 2026 - \$24,882.00; 2027 - \$25,504.00; 2028 - \$26,142.00; 2029 - \$26,795.00; 2030 - \$27,465.00; Total Bid \$130,788.00.
- Mascaro & Sons
 - Option 1** - (Weekly Domestic Waste Collection, Disposal and Transportation) Three Year Bid: 2026 - \$755,652.00; 2027 - \$766,668.00; 2028 - \$781,920.00; Total Bid \$2,304,240.00.
 - Option 2** - (Weekly Domestic Waste Collection, Disposal and Transportation) Five Year Bid: 2026 - \$768,720.00; 2027 - \$779,218.00; 2028 - \$793,956.00; 2029 - \$812,292.00; 2030 - \$834,060.00; Total Bid \$3,988,246.00.
 - Option 3** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Three Year Bid: 2026 - \$29,580.00; 2027 - \$30,912.00; 2028 - \$32,460.00; Total Bid \$92,952.00.
 - Option 4** - (Saturday Main St/North 7th St/Courthouse Square Public Receptable) Five Year Bid: 2026 - \$29,580.00; 2027 - \$30,912.00; 2028 - \$32,460.00; 2029 - \$34,248.00; 2030 - \$36,300.00; Total Bid \$163,500.00.

The apparent low bidder is Waste Management. Mr. Kopp and Solicitor Brown will review the bid documents prior to an award by the Borough Council.

Deb Davis, 220 N. 8th Street, received a violation letter for vines placed in her garbage can; she asked how she should discard the vines correctly. Mr. Kopp advised the Borough is looking into more frequent brush collection. Ms. Joubert recommended adding a spring leaf collection, also. Robert Llopis, 729 Scott Street, inquired about fall leaf collection. Mr. Ace stated collection begins on October 14th, and leaves should not be raked into the street until then. Residents are advised to bag leaves and drop off at the Twin Boro Recycling Center outside of the Borough's fall leaf collection dates. Keith Swiatkowski, 214 N. 8th Street, believes residents should be able to obtain their own trash contract. Mr. Abell advised the Borough does not want multiple garbage trucks on the streets and garbage cans at curbside every day of the week. The Borough's trash program has been successful. Residents are urged to contact the Borough Office to report any issues with their garbage collection so staff can resolve the problem immediately.

Resolution to Establish the Annual Tax on Skill Game Machines located or operated within the Borough of Stroudsburg: Mr. Kopp researched the fees charged by other communities for comparison, and contacted Berkheimer, who would collect this tax on behalf of the Borough. Berkheimer recommends to charge a flat rate, as opposed to a percentage. Mr. Kopp proposed an annual fee of \$750.00 per machine. Ms. DeStefano stated there are at least 50 to 60 skill game machines within the Borough. Borough administrative costs will be minimal since this is a tax collected; commission will be paid to Berkheimer for the amount collected. Solicitor Brown added the tax is designed as an amusement tax; the maximum tax that can be charged is 5% of the revenues generated by each machine. Mr. Shay asked if that is outlined in the Ordinance that

was already approved at the August 19, 2025 Council Meeting. Mr. Brown advised that is in the statute that authorizes that ordinance. Mr. Christman pointed out a spelling error in the title of the Resolution, which Mr. Kopp will correct. A motion was made by Mr. Christman, seconded by Ms. McCabe, to approve the Resolution of the Borough of Stroudsburg, Monroe County, to Establish the Annual Tax on Skill Game Machines located or operated within the Borough of Stroudsburg, as presented, \$750.00 annual tax per machine. The motion was carried. (yes-5; no-1, Mr. Shay; present-1, Mr. Lopez; abstain-0)

A motion was made by Mr. Shay, seconded by Ms. Joubert to approve a Resolution of the Borough of Stroudsburg, Monroe County, Authorizing the Board of Commissioners of Monroe County to submit an application for FY 2025 Community Development Block Grant Program Funds in the amount of \$113,534.00 on behalf of the Borough of Stroudsburg. The motion was carried. (yes-7; no-0; abstain-0)

A motion was made by Ms. McCabe, seconded by Mr. Christman to approve a Winter Traffic Services Agreement between the Commonwealth of Pennsylvania, Department of Transportation and the Borough of Stroudsburg. The motion was carried. (yes-7; no-0; abstain-0)

A Special Event Application was received from the Monroe County Republican Committee for the Light Up the Sky for Charlie Kirk – Candle Vigil in Courthouse Square on Wednesday, September 17, 2025, from 6:30 p.m. to 8:00 p.m. Stroud Area Regional Police Department advised the Borough to utilize the safety bollards out of precaution. The organization did not request the use of the bollards, therefore, a fee will not be charged for the installation. Mr. Shay asked what the approximate cost is of installing the bollards. Brian Ace stated it takes three people about one hour and 45 minutes to install bollards at the four intersections, and less time to pick up. Brian and his assistant do not get overtime since they are salaried employees. The cost of the third employee varies depending on who it is. Deb Davis stated tax payer's dollars should not be spent on this event. Mr. Shay's opinion is the Borough is absorbing the costs, so the organizers should be charged for the use of bollards. Solicitor Brown clarified that when Borough Council approves an event application, they do not approve the reason for the event, instead it is a formality to confirm all the requirements are met. Their view point remains neutral, and the topic of the event is not relevant. Mayor Moreno stated events are held for all reasons, and there are protests in the Borough frequently because this is a free country, and we have free speech. He feels obligated to keep all participants safe with the use of the bollards. Mr. Abell added great strides have been made to create a great community space, even if not everyone agrees with the event topic.

A motion was made by Mr. Lopez, seconded by Ms. McCabe to approve the Special Event Application from the Monroe County Republican Committee for the Light Up the Sky for Charlie Kirk – Candle Vigil in Courthouse Square on Wednesday, September 17, 2025, from 6:30 p.m. to 8:00 p.m. The motion was carried. (yes-5; no-2, Mr. Shay, Ms. Joubert; abstain-0) Ms. McCabe seconded the motion out of spirit of free speech, not because she endorses the event.

A Special Event Application was received from the Pregnancy Resource Center of the Poconos for the Walk for Life on Saturday, October 4, 2025, from 8:30 a.m. to 11:00 a.m. A motion was made by Ms. McCabe, seconded by Mr. Lopez to acknowledge that Council was made aware of this event, however, the application does not need to be approved since the participants of the event will be using public walkways and will not need the Borough to close any streets. The motion was carried. (yes-7; no-0; abstain-0)

A request was made by Jody Singer of the Pocono Center for the Arts to hold a Moonlight Market on Friday, October 19, 2025, from 6:00 p.m. to 9:00 p.m. on North 6th Street, from Main to Monroe Streets. Mr. Singer expects 15 high-end vendors, including a few businesses from North 6th Street, and live music outside, with more vendors inside Renegade Winery. Proceeds will benefit the Pocono Center for the Arts, a non-profit organization. North 6th Street will be closed from Main to Monroe Streets beginning at 3:00 p.m. to allow vendors ample time to set up. Mr. Shay asked if a Special Event Application and Certificate of Insurance have been provided to the Borough. A motion was made by Ms. McCabe, seconded by Mr. Lopez to approve the event request by the Pocono Center for the Arts for the Moonlight Market to be held on Friday, October 19, 2025, from 6:00 p.m. to 9:00 p.m. on North 6th Street, from Main to Monroe Streets, contingent upon receiving a Special Event Application and Certificate of Insurance. The motion was carried. (yes-7; no-0; abstain-0)

A motion was made by Mr. Christman, seconded by Ms. McCabe to approve the event request by Go Collaborative for the 11th Annual Spooky Stroudsburg to be held on Saturday, October 25, 2025, from 1:00 p.m. to 6:00 p.m. in Courthouse Square. The motion was carried. (yes-7; no-0; abstain-0)

A motion was made by Ms. McCabe, seconded by Mr. Christman to approve the Special Event Application from Go Collaborative for the Downtown Stroudsburg Tree Lighting to be held on Friday, November 28, 2025, from 5:30 p.m. to 7:30 p.m. in Courthouse Square, contingent upon receiving the Certificate of Insurance. Mayor Moreno requested safety bollards to be installed at the Main Street/North 7th Street intersection. The motion was carried. (yes-7; no-0; abstain-0)

A motion was made by Ms. McCabe, seconded by Mr. Christman to grant a Certificate of Appropriateness as recommended for the following applicants and addresses: Rony Diaz, 512 Sarah Street, fence; Saiful Nisha Hanif, 620-622 Scott Street, fence; Judith Nielsen, 800 Sarah Street, new roof; Mark Primrose, 17 N. 6th Street, new rear access. The motion was carried. (yes-7; no-0; abstain-0)

Committee Reports

Codes Committee – The next committee meeting is September 24 at 4:30 p.m. via Zoom.

Budget Committee – No report.

Parking Committee – The next committee meeting is September 22 at 5:00 p.m. Ms. McCabe stated the new parking meters are well-received and are being utilized.

Recycling Committee – The next committee meeting is Monday, September 22 at 5:00 p.m.

Sewer Committee – No report.

Street Committee – Urban SDK will be giving a presentation at the next committee meeting, Wednesday, September 17 at 4:30 p.m. via Zoom. Chief Lyon and representatives from East Stroudsburg Borough and Stroud Township are expected to attend.

Personnel Committee – No report.

Public Relations/Media Committee – The next committee meeting is Thursday, September 25 at 6:00 p.m.

Redevelopment Committee – Mr. Abell reported the committee met with Jonathan Weber, an ESU graduate, entrepreneur, and a Stroudsburg property and business owner. A few of Mr. Weber’s suggestions include better use of the Ann Street Falls Park; adding informative inserts on the Big Belly trash bins; ideas for the Creek Walk Trail; and gaining ownership of the old county jail. Mr. Weber is invested in the Borough, and is willing to contribute to these ideas financially.

I-80 Expansion Task Force Committee – A meeting on September 24 from 5:30 p.m. to 7:30 p.m. at the Monroe County Control Center will be held to discuss the Chapter 102 and 105 Permits in Stroud Township. Members of the public are invited.

Parks and Rec (Stroud Region Open Space and Recreation) Committee – Ms. McCabe reported that a preliminary budget was drafted. Ms. McCabe stated the committee discussed balancing programming costs since this is considered a low-income area. It was recommended that Stroudsburg Borough contribute towards scholarships to offset program fees.

Junior Council Committee – The next committee meeting is Wednesday, September 17 at 4:00 p.m. via Zoom, at which time potential Junior Council Person candidates will be reviewed.

Mayor’s Report

Mr. Moreno thanked Brian Ace and his team for their quick response to a South Stroudsburg resident’s complaint about a malfunctioning streetlight. Mayor Moreno is: attending the Bizzzy Awards on September 18; attending and judging the Fun Dog Show on September 20; officiating a wedding on October 1; and attending the Latin Gala on October 4.

Council Member Reports

Mr. Lopez will attend the Candle Vigil for Charlie Kirk on Wednesday, and encourages everyone to join, putting differences aside. Mr. Lopez made a motion requesting a Resolution stating the Borough condemns all types of political violence. Ms. McCabe stated the timing of this request is suspect; this motion should have been made a few weeks ago after a Minnesota legislator, her husband, and dog were killed. There was no second to Mr. Lopez’s motion, therefore, the motion failed.

Solicitor’s Report

No report.

Manager’s Report

Borough Manager Report September 16th, 2025

Meetings

Placer.ai Meeting	September 3 rd
Employee Interviews	September 4 th
BCRA Check-In	September 4 th
Martin/Visioning/Strategic Planning	September 4 th
Delta Development Status Check-In	September 5 th
Employee Interviews/Investigation	September 5 th
Jon/Visioning/Strategic Planning	September 8 th
Visit to Harrisburg	September 9 th
SARPD CBA Negotiation	September 10 th

Pelham Associates/Visioning Strategic Planning	September 10 th
SARP Executive Committee	September 15 th
SARPD CBA Negotiation	September 15 th
RACP PMP Review	September 16 th
Benecon/Dependent Eligibility Audit	September 16 th
Filebank Inc/Document Scanning	September 18 th
Downtown Manager Interviews (3)	September 18 th
NEPA/Quality of Life Ordinance Workshop	September 19 th
MPS Parking Enforcement Technology	September 19 th
Twin Borough Recycling Committee Mtg	September 22 nd
Matt McCarry/Office House Majority Leader	September 23 rd
NPDES Hearing/I-80 Project	September 24 th
TASA Application Meeting w/State	September 26 th
Pocono Council of Governments	September 29 th
Delta Development Status Check-In	October 3 rd

Infrastructure/Streets/Capital Projects

Quick Build / Main Street Project. Labor & Industry letter for approved Borough Labor; working determination for Mural Artists' hourly wage requirements. Four mural locations approved by property owners. Met with PPG for Thermoplastic Crosswalks; finalizing locations and cost.

Creek Walk Trail. Statewide LSA, DCNR and DCED GTRP Grants submitted. PNDI complete. Going forward with the levee portion of the trail with funds on-hand, working permitting/design issues with DEP/Corps of Engineers.

Parking Garage Repair/Rehabilitation. Working final issues before going out to bid.

Levee Erosion Mitigation. Emplacing rip rap on the Brodhead Creek side of the levee to stop erosion. DCED Flood Mitigation Grant submitted. Work in 2026.

Paving 2025. Received approval from the County to go ahead with CDBG Project (Kramer Avenue). In-house projects in September-October: North 6th (Main to Thomas); Barry Street; Lenox Avenue; Monroe Street (6th to 9th); Bell Terrace. No need to go out to bid; will use COSTARS asphalt vendors.

Grants Strategy 2024-25

Monroe County LSA. Due September 30th. Tentatively for new parking meters for the remainder of the Borough.

PennDOT Transportation Alternatives Set-Aside (TASA). Draft applications submitted. Final applications due October 31st. Meeting September 26th with PennDOT. For portion of Transforming Main Street.

Office of the Budget (OMB) Redevelopment Assistance Capital Program (RACP). Program announced; applications due September 23rd. It's a short window, but we can meet the deadline.

DCED Greenways, Trails & Recreation Program. Submitted. For Stroudsburg Creek Walk Project.

USDOT Safe Streets for All. Submitted. Stroudsburg Vision Zero Plan for Main Street

Monroe County Hotel Tax Allocation. Submitted. For Placer AI subscription.

Main Street Matters Program Grants. Submitted. For Business Improvement Grants.

PennDOT Automated Red Light Enforcement Program (ARLE). Received pre-application approval from PennDOT. Submitted. For Park & Broad Streets traffic signal.

2024 Statewide LSA Grant. For Creek Walk Trail & Footbridge. Submitted to DCED.

2024 PennDOT Multimodal Transportation Fund Grant. Submitted. For Five Points Roundabout.

Rural and Tribal Assistance Pilot Program. For engineering study for Main Street Project. Will resubmit when the grant program reopens.

EPA Community Change Grant. Lead Applicant for submission. Application submitted! Looks like program funding will be eliminated by the EPA, waiting for notification.

2025 DCED PA Small Water & Sewer Program. Submitted. For slip lining sewer and water lines.

2025 DCNR Grant C2P2 Grant. Submitted. Working on finalizing easements.

DCED's Flood Mitigation Program. Submitted. Grant amount of \$84,991.

USDOT Safe Streets and Roads for All Planning Grant. Submitted.

2025 DCED Multimodal Transportation Fund. Submitted w/BCRA. For complete street restoration, paving plus water line replacement.

2024 Monroe County LSA Grant. Received \$200,000 for Parking Garage Repairs.

PMVB Beautification Grant Program. Received \$8,500 for Bollards & Sleeves, requested amount.

2023 Statewide LSA Grant. Received \$250,000 for the Creek Walk Project.

2023 Monroe County LSA Grant. For Parking Garage Repairs. Received \$250,000.

2022 Monroe County LSA Grant. Received \$500,000 for the Main Street Project.

RACP Grant. Scope approved by DCED. Preparing PMP Report. Going out to bid.

Monroe County Hotel Tax Allocation. Received \$9,847 for equipment for Dog Park. Equipment received.

DEP Levee Inspection Reimbursement. \$3,975. Reimbursement received.

2026 Budget

Work underway! Will have draft by mid-October.

Dumpster Painting & Screening

All dumpsters delivered!

Official Visits

Visit to Harrisburg on September 9th. Met with Rick Vilello (DCED); Sen Brown & staff; Chris Detorre and DCNR staff; and Chris Fetterman/House Majority Leader's Staff.

Downtown Manager

Initial interviews with three, possibly four, applicants on September 18th. Highly likely we will be reopening the search.

Sewer Units/Trash/EDU Reassessment

Finding multiple properties not paying for trash as well as unregistered apartments. Boarding Houses are springing up as well; Zoning only allows them as a Special Exception in R-3 Zones. Looking at numerous data sets: Water EDUs, Sewer EDUs, Act 511 Payroll Taxes, Rental Property Registrations, and Solid Waste registrations.

Consolidated Stroudsburg Food Bank Creation

Meeting on August 28th, 7:00 pm, Borough Building. Unfortunately, no one attended.

Commercial/Residential Recycling

Weekly inspections in September.

Residential Rental Property Inspections

Beginning 2025-26 inspections.

Exercise Equipment

Installation in Glen Park scheduled for the fall; fitting in between other projects.

Monthly E-Newsletters

September Newsletter this week.

Safety Committee

Training and Safety Committee Meeting rescheduled for September 25th.

Borough Newsletter

3rd Quarter Newsletter in September.

Bicycle Racks

Three racks remain to be installed: 745 Main, 401 Main & 33 North 7th Streets. North 7th Street was approved with a slightly changed location. Going to restart installation process.

August Priorities

2026 Borough Budget

EDU/Unit Scrub

Inspection Residential/Commercial Recycling

Main Street Manager Implementation

LSA/Main Street Project

Grants

Engineer's Report

Kathleen Brady reported the bids for the parking garage repairs will be advertised on Penn Bid, with a bid opening date of October 21st. Denny Peters is working on a cost estimate for Borough Building renovations.

Zoning/Codes Officer Report

Ms. DeStefano reported plans for the Penn Stroud building were sent out for review.

Street Superintendent's Report

Mr. Ace reported the schedule for Curbside Brush Pick Up is October 3, 6, 10, 14, and 17, 2025; and the schedule for Fall Leaf Collection is October 14 through November 28, 2025. All details can be found at www.StroudsburgBoro.com.

Approval of Bills on Warrants 250916

A motion was made by Mr. Christman, seconded by Mr. Lopez to approve the payment of bills on Warrants 250916. The motion was carried. (7-yes; 0-no; 0-abstain)

Public Input for Non-Agenda Items

Kerri Freeo, 562 N. 5th Street, stated political signs are not allowed to be placed more than thirty days prior to an election, yet she noticed four large Janet Jackson signs within the Borough. Ms. McCabe asked Kenelle what our ordinance says about political signs; Ms. DeStefano and Solicitor Brown will review the ordinance, and Ms. DeStefano will enforce accordingly. Additionally, Solicitor Brown said political signs should never be placed on Borough property.

Keith Swiatkowski, 214 N. 8th Street, asked the status of painting decorative and fun crosswalks. Mr. Abell advised the Borough is waiting for a quote from the thermo-plastic company, and will be limited to certain designs. Mr. Kopp stated the project is tentatively scheduled for Spring 2026.

Mr. Swiatkowski asked the status of speed bumps in the Borough. Mayor Moreno advised Urban SDK is a company that identifies speeding and volume on any street utilizing cell phone and GPS data, and heat maps, allowing municipalities to determine the locations of potential traffic calming devices, such as speed bumps. The Street Committee is scheduled to meet with Urban SDK on September 17th to discuss their services. Mr. Moreno is not comfortable with adding any speed bumps without having the correct data.

Mr. Swiatkowski stated he made multiple reports to the Borough about a dead racoon near the post office in June, and had to contact Tarah Probst and Rosemary Brown before it was finally picked up. Mayor Moreno told Mr. Swiatkowski to contact him directly if there is an issue in the future.

Dulce Ridder, 131 Stokes Avenue, asked if a press release will be issued regarding the ongoing investigation, to which Solicitor Brown answered yes. Ms. Ridder inquired who is Eckert Seamans representing; Mr. Brown stated the law firm representing Borough Council. Ms. Ridder's opinion is that Borough Council should also be investigated.

Mr. Swiatkowski asked why Main Street was not closed during Stroud Fest. Mr. Abell stated Main Street has not been closed for this festival for a few years, but the plan is to close it for the 2026 Stroud Fest. The updated Special Event Application requires the closure of Main Street for safety reasons if an event will have vendors set up along Main Street. Vendors will be set up in parking stalls, facing the center line of Main Street, keeping sidewalks clear for pedestrians.

Deb Davis said there is no parking for residents during a downtown event, and suggested utilizing available parking lots and bus people to the event. Mr. Abell would like to coordinate shuttles once a Downtown Manager is in place. Mr. Moreno suggested adding parking to the event application process, and including the transit authority to the event coordination meetings.

Ms. Davis received a parking ticket for alternate side of the street parking at 4:56 p.m. She said the Borough's website states vehicles must be moved between 5:00 p.m. to 5:30 p.m., but the issuing officer said residents have from 5:00 p.m. to 5:45 p.m. Ms. McCabe believes Council gave a grace period from 4:45 p.m. to 5:15 p.m. and asked Mr. Kopp to update the website if necessary.

Executive Session

None.

Adjournment

The meeting adjourned at 8:57 p.m., on a motion made by Mr. Christman, seconded by Mr. Lopez. The motion was carried. (7-yes; 0-no; 0-abstain)