Agenda Minutes
Stroudsburg Borough Council Meeting
Tuesday, August 18, 2026 at 7:00 p.m.

A regular meeting of the Stroudsburg Borough Council convened at 7:00 p.m. in the Council Chambers of the Stroudsburg Borough Municipal Building with the following members present: Council President Matt Abell, Council Vice-President Erica King, Council Pro-Tem J. Zac Christman, Council Member Cheryl Joubert, Council Member Victoria DeVries, and Council Member Claire Crawford-Braun.

Also, present were: Mayor Ellen Currie, Borough Solicitor Christopher Brown, Esq., Borough Manager Larry Kopp, Junior Council Member Emilie Protsko, Junior Council Member Brooke Henning, Junior Council Member John McBride, Downtown Manager Michael Moreno, Street Superintendent Brian Ace, Denny Peters of Peters Consultants, and Parking Secretary Robin Wall.

The Pledge of Allegiance was recited.

**Public Hearing - Ordinance to Adopt an Ordinance Revising Chapter 15, "Motor Vehicles and Traffic," Part 3, "General Parking Regulations," Section 15-309 1.A. "Special Purpose Parking Zones Established, Parking Otherwise Prohibited,"**

Public Hearing and consideration to adopt an Ordinance of the Borough of Stroudsburg, in the County of Monroe, Commonwealth of Pennsylvania revising Chapter 15, "Motor Vehicles and Traffic," Part 3, "General Parking Regulations," Section 15-309 1.A. "Special Purpose Parking Zones Established, Parking Otherwise Prohibited," of the Stroudsburg Borough Code of Ordinances.

The aforementioned Ordinance was closed on a motion made by Ms. King, seconded by Mr. Christman. The motion was carried (6-yes, 0-no, 0-abstained).

The aforementioned Ordinance was adopted on a motion made by Ms. King, seconded by Ms. DeVries. The motion was carried. (6-yes, 0-no, 0-abstained).

**Public Hearing - Ordinance to Adopt an Ordinance Revising Chapter 15, "Motor Vehicles and Traffic," Part 3, "General Parking Regulations," Section 15-401, "Parking Meter Zones Established,"**

Public Hearing and consideration to adopt an Ordinance of the Borough of Stroudsburg, in the County of Monroe, Commonwealth of Pennsylvania revising Chapter 15, "Motor Vehicles and Traffic," Part 3, "General Parking Regulations," Section 15-401, "Parking Meter Zones Established," of the Stroudsburg Borough Code of Ordinances.

The aforementioned Ordinance was closed on a motion made by Mr. Christman, seconded by Ms. DeVries. The motion was carried. (6-yes, 0-no, 0-abstained).

The aforementioned Ordinance was adopted on a motion made by Ms. DeVries, seconded by Ms. King. The motion was carried. (6-yes, 0-no, 0-abstained).

**Approval of Council Meeting Minutes for the regular meeting on August 4, 2026**

The minutes of the regular meeting on August 4, 2026 were approved on a motion made by Ms. Joubert, seconded by Ms. King. The motion was carried. (6-yes, 0-no, 0-abstained).

**Monthly Administrative Reports**
The following monthly reports Right-To-Know Report, Parking Report, Fire Department Report, and the Police Department Report were approved on a motion made by Ms. Devries, seconded by Ms. King. Ms. King advises the Fire Department is still waiting for tax abatements and it was suggested to add as a line item on next year's Fire Department budget. The motion was carried. (6-yes, 0-no, 0-abstained).

**Accept Unaudited July 2026, Treasurer Report**
A motion was made by Ms. King, seconded by Ms. Devries to accept the Balance Sheets, FY 26 vs FY 25, and the Budget to Actual Report. The motion was carried. (6-yes, 0-no, 0-abstained).

**Consideration to discuss appointing a Councilmember with a term ending December 31, 2027.**
Mr. Abell had each of the six candidates, Michelle Riegel, Michael Schroder, Jessica Delfino, Robert Llopis, Anthony Lanfrank, and Antoinette Masula give a brief statement. Mr. Abell thanked the candidates for stepping forward. They each bring a lot to the community and have all proven to be role models and leaders.
A motion was made by Ms. Joubert, seconded by Ms. DeVries to appoint Robert Llopis to serve the remainder of the term ending December 31, 2027. The motion was carried. (4-yes, 2-no-Mr. Christman and Ms. King, 0-abstained). Ms. King swore Robert Llopis in.

There was a 5-minute recess at 7:33pm.

**Old Business**
Presentation on the Borough of Stroudsburg's MS4 (Municipal Separate Storm Sewer System) Program. This was tabled with no motion.

Consideration to approve a Special Event Application for a Scott Street Block Party, Saturday, August 29, 2026, 1:00 p.m. to 9:00 p.m., between N. 6th and Wallace Streets. This was tabled from the August 4 Council Meeting, pending further discussion between applicant and the Borough regarding the requested date and possibly combining her event with the Annual Scott Street Block Party scheduled for Saturday, August 22, 2026 from 2:00 p.m. to 10:00 p.m. A motion was made by Mr. Christman, seconded by Ms. King to approve a Special Event Application for a Scott Street Block Party, Saturday, August 29, 2026, 1:00 p.m. to 9:00 p.m., between N. 6th and Wallace Streets. The motion was carried. (7-yes, 0-no, 0-abstained).

**Discussion of the installation of a flagpole and granite bench in the NW Corner of Helen Amhurst/3rd Street Park.** Shari Chambers proposed the idea of installing a flagpole displaying the American Flag in a bricked area, approximately 8'x10' with historical placards and a bench within the park. The flagpole will have a dusk to dawn solar light, will require no maintenance from the Borough, and the Borough will not incur any cost with the project. Ms. Chambers would like to have the Eagle Scouts participate in the project to alleviate work from Borough employees, and her non-profit organization will pay for the project. Proposed is a 20-foot aluminum pole with either a 3'x5' or 4'x6' American Flag, and the pole will only have to be installed two feet underground. Mr. Abell asked Solicitor Brown about the liability of having flag poles installed on Borough property by outside contractors, to which Solicitor Brown recommended having the work reviewed by Borough officials. When asked if a legal agreement should be put in place between the Borough and the non-profit organization, Solicitor Brown asked if the memorial bricks are being sold. Ms. Chambers advised the bricks are for anyone who wishes to memorialize their loved ones, and she would not charge more than $10 per brick. Mr. Brown said an agreement between the Borough and the non-profit organization would be required. Mr. Abell added that the Borough must review the verbiage that will be on the placards prior to installation. Ms. King stated that this project is being

done within a park that Stroud Recreation Open Space Commission (SROSRC) oversees and should be coordinated with all entities involved. Solicitor Brown will handle the contractual agreement, which will include the liability of the flag pole being installed, defining the area for the memorial bricks, and the funding source; Brian Ace will be involved with the installation to confirm it meets all relevant codes to avoid any liability; Ms. Chambers will provide Mr. Kopp the verbiage of the signage as well as the specifications of the flag pole installation for Borough Engineer review; and SROSRC will be made aware of the project. All information will be brought back to Borough Council for further discussion. A motion was made by Ms. King, seconded by Mr. Christman to authorize Borough Staff to explore what needs to be done to create an arrangement to protect the Borough.

**New Business**

Consideration to approve the purchase of a 6'x8' A-Frame Shed for Bryant Street Park for $2,781.20 from Kramer Sheds. Jessica Delfino stated the current storage in the park is not secure and the new one would have a lock on it; the shed is used for tools and personal belongings of those who care for the park. Ms. King asked who would have access to the shed, and who would have control of the key; Ms. Crawford-Braun recommended having a keypad with individual codes. Solicitor Brown reiterated that the Borough is not responsible for personal belongings; a sign will be installed on the shed. SROSRC will be made aware of the project. A motion was made by Ms. King, seconded by Mr. Christman to approve the purchase of a 6'x8' A-Frame Shed for Bryant Street Park for $2,781.20 from Kramer Sheds, install a sign regarding liability, and to make SROSRC aware of the project. The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to rename Bryant Street Park to Ellen's Park, in honor of Ellen Phaner. The motion was carried. (7-yes, 0-no, 0-abstained).
Mr. Kopp discussed the Stroudsburg Borough's 2026 Local Share Account (LSA) Monroe County Application, which is due at the end of September. Mr. Kopp's recommends utilizing the funds to restore headstones at Dansbury Cemetery. A motion was made by Mr. Christman, seconded by Ms. King to apply for the 2026 LSA Grant seeking funding for Dansbury Cemetery upgrades. The motion was carried. (7-yes, 0-no, 0-abstained).

A discussion regarding the possible donation of AED's to the Borough of Stroudsburg by the Aliver Foundation and an Indemnification Agreement with the Monroe County Control Center (MCCC) occurred. The AED's would be locked, requiring the potential user to call 911 to obtain a code to gain access to the unit. Solicitor Brown spoke with the Solicitor of the MCCC to clarify the intent of the Indemnification Agreement; this is not a core function of the Control Center but they are happy to help without incurring any additional liability or potential liability by doing so. Solicitor Brown does not believe they are incurring any additional liability, as this is within the parameters of their governmental function. The Borough does not incur any additional liability by accepting the donation and by accepting the obligation to continue to maintain it. However, to invoke immunity from a lawsuit, the entity must go to court, which will incur costs for legal representation. Mr. Abell questioned how many seconds this will add to the response time, and if the additional time to access the AED unit would discourage a member of the public from helping someone in need. Solicitor Brown's stated the Borough would only be making space available for such unit, and would be accepting responsibility to maintain it to the best of our ability, and beyond that, cannot answer Mr. Abell's question from a legal standpoint. Mayor Currie added that having the unit available is better than nothing in a situation when seconds count, calling 911 should be the first step one takes when responding to this type of emergency and a huge benefit to obtain a code to access the unit. Ms. Crawford-Braun stated the AED units are very easy to use and usually provide step-by-step instructions for the user. She added that the Borough hosts large parades and events and would be a great resource. Solicitor Brown stated multiple townships have been approached

with the donation offer and the indemnification agreement from the county, but only one municipality has agreed to it. He believes that the agreement is unnecessary, but the liability exposure is small compared to the benefit of having the available AED. The Borough would be responsible for maintaining the unit, including battery replacement, for as long as the unit is in its possession. Ms. Abell would like the option for the Borough to choose where the AED is located, rather than the suggestion of Glen Park. A motion was made by Ms. King, seconded by Mr. Christman to accept the donation of an AED to the Borough of Stroudsburg by the Aliver Foundation and an Indemnification Agreement with the Monroe County Control Center, contingent upon the AED be placed within Helen Amhurst Park. The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to approve the extended warranty for four years from Civic Smart for 31 single and 35 double Liberty Next Gen parking meters at a total cost of $8,700 ($3,100 for single meters; $5,600 for double meters). The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to approve Payment Request #3 from D&M Construction of $88,141.50 for the Parking Garage Repairs through August 4, 2026. The motion was carried. (7-yes, 0-no, 0-abstained).

Consideration to approve the installation of a York 5-ton rooftop HVAC unit at the Stroudsburg Borough Building by R.J. Groner, Inc. Costars #008-E26-1762 in the amount of $24,950.
A motion was made by Ms. King, seconded by Mr. Christman to approve the installation of a York 5-ton rooftop HVAC unit at the Stroudsburg Borough Building by R.J. Groner, Inc. Costars #008-E26-1762 in the amount of $24,950. The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to approve a request from Stroudsburg High School to hold their Annual Bonfire on Thursday, October 22, 2026, from 6:00 p.m. to 9:00 p.m. The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to approve a Special Event Application from Stroudsburg High School to hold their Annual Homecoming Parade on Friday, October 30, 2026, at 5:00 p.m. along Main Street, starting at North 7th and Main Streets, concluding at Stroudsburg High School around 5:45 p.m. with no application fee. The motion was carried. (7-yes, 0-no, 0-abstained).

A motion was made by Ms. King, seconded by Mr. Christman to grant a Certificate of Appropriateness as recommended by the HARB for the following applications:
A. 550 Quaker Alley – Replace face of existing signage;
B. 710 Sarah Street – Reroof with Slateline Shingles, replace gutters and downspouts;
C. 715 Scott Street – Replacing wood picket fence with metal Victorian fencing;
D. 701-705 Sarah Street – Replacing windows;
E. 20-22 N 8th Street – Roof replacement, repairs to wood fascia and soffit;
F. 554 Quaker Alley (Friends Burial Ground) – Modifications to wall/fence
The motion was carried. (7-yes, 0-no, 0-abstained).

**Committee Reports**

a. Codes Committee - The next meeting is August 26 at 4:30 p.m.

b. Budget Committee – No Report

c. Parking Committee The next meeting is August 24 at 5:15 p.m

d. Recycling Committee – No Report

e. Sewer Committee No Report

f. Street Committee The next meeting is August 19 at 4:30pm

g. Personnel Committee Mr. Kopp advised the Collective Bargaining Agreement negotiations will begin the 1st week of September.

h. Public Relations/Media Committee – Ms. King reported the next meeting is the 4th Thursday. Concerts in the Park are wrapping up; I would like to thank Michael and Victor for all their hard work every Thursday. There is a rain date location at the Sherman Theater for the 8/20 Regina Sayles Concert. I would like to thank Adam, Harry, Mayor Ellen, Victoria, Claire, Cheryl, Zac and Robert and our sponsors ESSA and the Pocono Mtn Visitors Bureau, Law Sound & Lighting company, Sol Katana and all the artists. We are working on next year's Concert series and already have the dates; we will start advertising for artists in February.

i. Redevelopment Committee – Mr. Abell reports the meeting was last week. Update from the Shanti House Property, the developer is having problems making the numbers work with the parking limitations and the deck currently closed. We are looking at possibly having a private partnership and putting a parking deck behind the hotel, we do have adequate parking in town, what we may not have is enough capacity to support large scale development. C1A re-zoning to the Planning Commission is on track. Spoke about the Creek Walk Trail by ESSA, now that we have a historic dig, we may be able to roll it into the design, that may sway some property owners to allow the Borough to have an easement onto their property, along with lighting for safety. Glen Park solar camera is $20k, we spoke to Met-Ed for electric service. One fitness station has a wobbly footing. Meeting with Brian about the bike lane between Broad Street and Glen Park. Sidewalk loan replacement program and previously using CDBG funds. There are 3 different independent contractors available that would offer the same unit cost to all property owners. There are financial requirements.

j. I-80 Expansion Task Force Committee – Ms. Delfino reported discovery was sent to Penn Dot. Working on permits for Fort Hamilton. Wanted to confirm Alpha Recycling is all within the Borough. One of the businesses on Dreher Avenue having issues registering their vehicles. Mr. Kopp is still reviewing that email.

k. Stroud Region Open Space and Recreation Commission – Ms. King reported the meetings are the 4th Tuesday. We received the Lowe's grant of $50k. We are still looking for donations, physical labor and a Project Manager for the Day Street Center. Part of the grant is the Lowe's Helping Day where employees come out to help. There will 2 days and the work needs to be complete by December 30, 2026.

l. Junior Council Committee – Mayor Currie announced there are 4 new Jr Council members. This weekend we will be working with Go Collaborative to do sidewalk painting.

m. Mental Health Committee The next meeting is August 21 at 1:00pm

n. America250 Committee – Ms. Crawford-Braun advises we can remove the America250 Committee. It will transition into the Stroudsburg Main Street Matters Program, which will need a lot of volunteers. There will be a September 14th meeting. Brook Henning will try and get more volunteers from the High School.

**Mayor's Report –** Mayor Currie along with Larry and Michael met with Sarah Merrick with the DCED and toured the Sherman Theater, the Gallery at 530 Main and the Stroud Mansion. We did a promotion for back to school along with the YMCA. There is an even Sunday with Solofest for remembering Joey K Foundation, I promoted it as an addiction awareness event at Vault from 2:00-4:00pm. I will be on the Gary Cee program in the morning. There is a ribbon cutting ceremony for University Center. I officiated a wedding last Saturday and have another this Friday.

**Council Member Reports –** Ms. McCabe advises Moo Moo Ice cream is doing their soft opening Wednesday from 4:00-8:00pm. Mr. Abell welcomes Robert Llopis and asked him to think about which committee's he is interested serving on.

**Solicitor's Report –** Solicitor Brown announced the last public notice for the 4th ward Constable. The hearing will be August 26th at 11:30am in the courthouse.

**Manager's Report –** Mr. Kopp advised we received the signed contract for the US DOT Grant for reforming Main Street with a meeting scheduled for September 2nd. We had inspection by DEP for MS4 program. Residential rentals are going slow we have received about a quarter of the properties; we will send a reminder out this week. Verkada sent a crew to look at the camera issues and should be fixing all of them over the next week. The planters on Main Street look great, thanks to the Street Department. Will reach out to the Potting Shed to extend our thanks.

**Engineer's Report –** Denny Peters advised sub surface testing at the Cemetery, survey work on Monday 8/26, ground penetrating radar indicated there may be one grave site conflict by the front gate, will complete the subdivision after the survey work is completed, will reach out to the Stroud Mansion for help. Next Monday we will survey the gulf station to get to the levee. Wetland delineation is setup. Need to get from the levee to Main Street, will need a ramp. Parking garage ongoing repairs with periodic inspection, there is still a lot of work to be done. Kramer Avenue is complete. Broad and Park the survey work is done, working on the handicap ramps and the signal design. Reached out to Jennifer at the Redevelopment Authority. Traffic calming we did not survey but are ready for the project for next year. Parking garage at 700Main St, layout we have two levels, three levels four levels completed and will complete cost estimate and get to the redevelopment committee in a few weeks. Waterline replacement with BCRA is ongoing. Have a sub-division for Eric Scelza that will be sent to the Planning Commission. HARB meeting went well, it was our first meeting we prepared all the documents. Jessica Delfino asked who is doing the wetlands survey, Denny advised Hanover Engineering out of Allentown.

**Code Enforcement Officer's Report –** Denny Peters advised Zoning has reviewed seven application which have been processed. Permits are up to 54, about one third completed, all others are waiting on work, we are processing daily as they come in.

**Downtown Manager's Report –** Michael Moreno advises the next Main Street board meeting is September 14th. Looking to establish a series of committees. Of the 277 downtown emails received, 269 are valid, not sure about 50 emails, I will be sending out a mass email to those. The brochure is complete, it went to the printer August 10th with a lead time of 15-20 days. We should have in time for Stroudfest and Irish fest. I submitted our town for Hallmark's Merry Christmas town but we were not chosen.

**Street Superintendent's Report –** No report

**Approval of Bills on Warrants 260818.**
A motion was made by Mr. Christman, seconded by Ms. DeVries to approve the payment of bills on Warrants 260818. The motion was carried. (7-yes; 0-no; 0-abstain)

**Public Input for Non-Agenda Items –** Michael Schroder asked if the Fetherman Street demo house applied for permits. Denny Peters advised permits were submitted and paid for. Michael Schroder asked if the property on the 800 block of Scott is in HARB and if permits were filled out, Mr. Abell advises it is not in HARB and Denny Peters will look to see if permits were filled out. Michael Schroder asked who should be maintaining Shade trees. Trees on Wallace Street need to be trimmed and are hanging over the sidewalks. Mr. Abell advises the street department maintains those trees. Ms. Crawford-Braun advises trees need to be trimmed at Lee/Clermont. Mr. Abell advises all tree requests should be sent to Larry who will forward to the street department. Michael Schroder saw a post from State representative Tarah Probst about updating the EV charging stations. Ms. King advises that has nothing to do with the Borough. Michael Schroder asked if any report has been submitted for the Control Center Board, Mr. Abell advises no report yet. Jessica Delfino reported there is no flag by the waterfall. Brian Ace advises it's just a pole, there has never been a flag. Mayor Currie advises this is Emilie Protsko last meeting as she enters the workforce. Everyone thanked her for being the first member of the junior council.

**Executive Session** - No Executive Session

**Adjournment.**
The meeting adjourned at 9:40 p.m., on a motion made by Mr. Christman, seconded by Ms. King. The motion was carried. (7-yes; 0-no; 0-abstain)