

STROUDSBURG BOROUGH COUNCIL  
MEETING MINUTES, SEPTEMBER 3, 2019

1. A monthly meeting of the Stroudsburg Borough Council convened at 7:00 P.M. in the Council Chambers of the Stroudsburg Borough Municipal Building with the following members present: Council President James Smith, Vice-President of Council Boyd Weiss, Council President Pro-Tem Joanne Kochanski, Councilman Anthony Lanfrank, Councilman Matt Abell and Councilwoman Erica McCabe. Councilman Mark Connors arrived at 7:05 P.M. Also present were Mayor Tarah Probst, Borough Solicitor Joseph McDonald, Borough Manager Jennifer Maier, Zoning and Code Enforcement Officer Ron Kimes, and Superintendent of Streets Brian Ace.
2. The Pledge of Allegiance was recited.
3. Public Input for Agenda Items. There were no questions or comments from the public regarding the items on the agenda.
4. Approval of Council Meeting Minutes for the Regular Meeting on August 20, 2019. The minutes of the August 20, 2019 meeting were approved as circulated on a motion made by Mrs. Kochanski, seconded by Mr. Weiss. The motion was carried with all present voting affirmatively (6-yes, 0- no, 1- abstention from Mr. Abell).
5. Status of Municipal Building Renovation Project, re: Fire Alarm System, Upgrade Reception Area, HVAC Improvements. Ms. Maier report that the fire alarm system can be done through CoStars. The contractor has given her a project cost that is \$25,000.00 more than it was six months ago. She will follow up with the contractor to discuss the situation. The bids will be opened on September 13, 2019 for the HVAC System. The results of the bid opening will be on the agenda for the September 17, 2019 Council meeting. The contractor will be working on the interior finishes of the reception area this weekend.
6. Status of Bike Rack Project. A \$10,000.00 grant that was submitted for the project by the Monroe County Transportation Authority (MCTA) has been awarded. The MCTA has the following five questions of the Borough: 1) In addition to the grant funds, will there be a contribution from the Borough; 2) How many bike racks will be purchased; 3) What is the material, color and finish of the bike racks; 4) At what locations will the bike racks be installed; and 5) Will the installation be completed with the assistance of the Stroudsburg Borough Street Department? Ms. Maier and Mr. Lanfrank will get that information to the MCTA. Ms. Probst asked about the status of the bus shelters. Ms. Maier answered that she has not spoken with MCTA recently about the shelters; however, she has a drawing showing where the shelters are supposed to go, but Penn DOT has only approved one of the locations.
7. Consideration to appoint Beverly Braxton-Cannon as a member of the Human Relations Commission (term will expire 12/31/2019 to fill the unexpired term of Erica McCabe). Ms. Braxton-Cannon was present to discuss her interest in the appointment with the Borough Council. She has lived in downtown Stroudsburg Borough for six years. She is a drug and alcohol counselor. She is familiar with the Human Relations Commission and looks forward to getting involved in the Borough. A motion was made by Mr. Weiss, seconded by Mr. Lanfrank to appoint Beverly Braxton-Cannon as a member of the Human Relations Commission to fill the unexpired term of Erica McCabe. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

8. Consideration to appoint Daniel Lichty as a member of the Planning Commission (term will expire 12/31/2022). Mr. Lichty was present to discuss his interest in the appointment with the Borough Council. Mr. Lichty also serves on the Historical Architectural Review Board. Mr. Connors asked him what he sees as the roll of a Planning Commission member. He replied that there is a need to balance existing residential districts with the need for more commercial ratables in the downtown to keep the community viable and a desirable place to live. Ms. Probst asked if he is in favor of keeping commercial uses out of the R-2 zones. He replied that he would like the residential neighborhoods to remain as is. A motion was made by Mr. Abell, seconded by Mr. Weiss to appoint Daniel Lichty as a member of the Planning Commission; his term will expire 12/31/2022). The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

A motion was made by Mr. Connors, seconded by Mr. Abell to encourage the Planning Commission to meet monthly regardless of whether or not there are applications to consider so that planning and ordinances could be discussed. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

9. Consideration to authorize the purchase of a Pierce Enforcer Pumper/Rescue truck for Stroudsburg Fire Department-Chemical Company 1. Fire Chief Charles Frantz and Assistant Fire Chief Michael Mignosi were present for the discussion. Chief Frantz advised Council that the proposed truck, which will also be a rescue truck, will replace Engine #1 on the Chemical Company side; that vehicle is 30 years old. The Fire Department is looking at consolidating its fleet by retiring Engine #1 (1990), old Engine #6 (1986), the rescue truck and the mini pumper which would leave 4 engines. The Council could eventually authorize the sale of the four engines. Engine #4 will be the next vehicle to be replaced about 15 years from now.

Mr. Connors requested an inventory of the fire department vehicles, an evaluation of their status, what they are used for, and what the future needs of the fire department might be. He asked if used equipment was considered. He provided information about a five year old truck with 30,000 miles that he saw on line for one-third the price.

Mr. Lanfrank asked if grants are available for fire apparatus purchases. Ms. Maier answered that PEMA loans are available for \$100,000.00; however, that is not necessary as this purchase is intended to be funded out of the Fire Apparatus Fund. Chief Frantz advised that the department does apply for grants for equipment. Assistant Chief Mignosi added that the tank capacity and pumping ability of the vehicles together with the hydrant system contribute to a favorable ISO rating which ultimately helps taxpayers with their property insurance. Ms. Probst asked if the purchase of the new vehicle will contribute to public safety and firefighters' safety. Chief Frantz replied that it will.

Mr. Abell thought that grants may be more attainable for new vehicles.

A motion was made by Mrs. Kochanski, seconded by Mr. Lanfrank to purchase a 2020 Pierce Enforcer Pumper Rescue Truck for \$798,951.00 (CoStars 13-Contract #013-055) from Glick Fire Equipment Company, Inc. per a quotation dated August 28, 2019. The motion was carried with 1 no vote (Mr. Connors) and 6 yes votes (Mr. Smith, Mrs. Kochanski, Mr. Lanfrank, Mr. Weiss, Mr. Abell, and Ms. McCabe).

10. Consideration to approve a minor subdivision/lot combination plan of Mark A. and Janet W. Primrose for properties located on West Main Street. Mr. Primrose and his surveyor, Mr. Terry Martin, were present. Mr. Martin gave a summary of the application which was approved by the Monroe County Planning Commission and the Stroudsburg Borough Planning Commission. Three comments by Mr. Nathan Oiler, P.E., the Borough Engineer, in his letter dated August 19, 2019 could be waived with Council approval. A motion was made by Mr. Lanfrank, seconded by Mr. Connors to waive the following three items:

- Section 403.2.D – Name and right-of-way width that fall within 300 feet from the project boundary line were not provided. Due to the limited scope of this application, a waiver of this requirement could be considered, if requested by the Applicant.
- Section 403.2.E.1 – Wetland area locations as delineated by a trained and competent professional or certified by the appropriate state and federal agencies were not provided. Due to the limited scope of this application, a waiver of this requirement could be considered, if requested by the Applicant.
- Section 403.2.DD – Floor plans of existing structures were not provided. A waiver of this requirement could be considered, if requested by the Applicant, due to the limited scope of this application.

The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

A motion was made by Mrs. Kochanski, seconded by Mr. Weiss to approve the minor subdivision/ lot combination application of Mark A. and Janet W. Primrose for properties located on West Main Street (Parcels 18-4/1/7/20 and 18/116970) contingent upon the Borough's receipt of a copy of the recorded deed of consolidation. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

11. A motion was made by Mrs. Kochanski, seconded by Mr. Weiss to approve a Resolution of the Stroudsburg Borough Council to Authorize the Submission of a Local Share Account Grant Application for the Ann Street Sanitary Sewer Main Rehabilitation/Replacement Project in the amount of \$1,560,000.00. Stroud Township has provided a letter of support. Ms. Maier will ask the Brodhead Creek Regional Authority to do the same. Mr. Connors asked if there are other sources for funding as LSA grants have limitations. Ms. Maier advised that a Penn Vest loan would be applied for as well; the term would be 40 years at 2%. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

12. A motion was made by Mr. Weiss, seconded by Mrs. Kochanski to approve a Resolution of the Borough of Stroudsburg, Monroe County, Pennsylvania, Authorizing the Transfer of Funds for Budget Purposes. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

13. Consideration to approve a proposal in the amount of \$2,300.00 from Traffic Planning and Design, Inc. for "Lower Main Street Line Striping Plan". A motion was made by Mr. Lanfrank, seconded by Mr. Weiss to authorize the proposal from Traffic Planning and Design, Inc. in the amount of \$2,300.00. Ms. Maier explained that TPD will prepare a concept plan showing a white line on either side of the street that will be 11 feet from the center line with breaks at the intersections as a traffic calming measure. The parking spaces will be delineated by a "T" on the inside corners of the parking space. The motion was carried with 1 no from Mr. Connors and 6 yes (Mr. Smith, Mrs. Kochanski, Mr. Lanfrank, Mr. Weiss, Mr. Abell and Ms. McCabe).

14. A motion was made by Mr. Weiss, seconded by Mrs. Kochanski to approve the 2020 Minimum Municipal Funding Obligation for the Stroudsburg Borough Non-Uniformed Pension Plan in the amount of \$259,932.00. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

15. A motion was made by Mr. Abell, seconded by Mr. Lanfrank to approve the request of the Stroudsburg Area School District to conduct the Annual Homecoming Parade on October 18, 2019 and the Annual Bonfire on October 17, 2018. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

16. A motion was made by Mr. Abell, seconded by Mr. Lanfrank to approve a request from the Street 2 Feet Outreach Center for a waiver of the \$10 per bag fee for 15 meter bags for Monroe Street during their event on October 5, 2019. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

17. Mr. Kimes discussed a ticketing program that he recommends in order to expedite the enforcement of code violations and to reduce the associated administrative costs. United Public Safety (UPS) is a company that offers handheld ticketing devices similar to the handheld devices from ParkTech that are used by the Parking Enforcement Officers. He explained the process to the Council and noted that the product is being used successfully in East Stroudsburg Borough, the City of Erie, West Chester, Chester, Steelton, Danville and Radnor. He noted that he went out in the field with East Stroudsburg to observe the process. The initial cost is \$10,200.00, and \$5,600.00 per year after that. As a comparison, the income that could be earned is \$14,500 with UPS, and \$8,500 with the current process. He asked Council to consider funding the product in the 2020 Budget.

#### 18. Committee Reports.

Codes Committee – Mrs. Kochanski advised that the Codes Committee will meet on September 9 at 9:00 A.M.

Budget Committee – No report.

Parking Committee – No report.

Recycling Committee – No report.

Sewer Committee – No report.

Street Committee – Mr. Lanfrank advised that the Street Committee will meet on September 17.

Personnel Committee – Mr. Connors noted that there are 3 subjects to be discussed during Executive Session. The next meeting of the Personnel Committee will be at 4:00 P.M. on September 26.

Public Relations/Media Committee – Mayor Probst thanked Ms. Maier for the newsletter.

I-80 Expansion Task Force Committee – Mr. Connors reported that the Task Force is in the lobbying phase at this point. They met with representatives Susan Wild and a staff member of Matt Cartright.

The group will be increasing its outreach. A response is being prepared to address Senator Scavello's recent op-ed. Representatives Maureen Madden and Rosemary Brown have asked the Task Force to keep them informed of all developments.

19. Mayor's Report – Mayor Probst reported that the Downtown Business Association will meet on Tuesday, September 10. She asked about the status of the proposed parking lot adjacent to the Pocket Park and Quaker Alley. Ms. Maier reported that in her recent conversation with the County Administrator, Greg Christine, the County's architect indicated that it would be approximately two years until a shovel could be put in to the ground. The County does not wish to pursue the project. The results of the bids for the solar trash cans will be available at the next Council meeting. An engineer's drawing for the proposed ice skating rink at the corner of 8<sup>th</sup> and Main is being prepared; Council approved that expense at the last Council meeting. The property owner does seem interested in the project.

The Mayor discussed a recent situation in which an ex-police officer received a parking ticket for parking in the vacant lot at the corner of 8<sup>th</sup> and Main. Ms. McCabe stated that it was a valid ticket as that lot is not an approved parking area.

20. Council Member Reports. Mrs. Kochanski asked if it is possible for Penn DOT to reimburse the Borough for the missed revenue from the two meters that are being blocked as a result of the West Main Street bridge reconstruction project. A motion was made by Mr. Connors, seconded by Mrs. Kochanski to forward the matter to the Parking Committee. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions). Mrs. Kochanski suggested that the Borough purchase ten meter bags with locking mechanisms for construction projects.

Mr. Lanfrank advised that a few residents have remarked about retailers' use of plastic shopping bags and whether the Borough can prohibit that.

Mr. Weiss reported that he was speaking with Mr. Kimes about a habitual offender, and when Mr. Weiss went to check on the business, he was verbally mistreated in one of the Borough's parking lots by a person from that business. He asked if the Borough has an ordinance that would address that kind of behavior. He was told to contact the police.

Ms. McCabe reported that alternate side of the street parking was not adhered to during Stroudfest, and it created an issue. She suggested that Council address that next year.

Mr. Abell asked if there are sidewalk detour signs at the West Main bridge reconstruction site because he sees people crossing in front of the concrete median barrier. Other Council members stated that there is sufficient signage.

Mr. Smith reported that Penn DOT moved the large sign at the off ramp of I-80 East at Park Avenue so that it does not affect site distance. He spoke with a gentleman who was driving a Tesla on Ann Street and mentioned that the Borough has two charging stations. The gentleman did not see that location on his app. Ms. Maier will check on that because Tesla may not show ChargePoint stations on its app. More signage could be put up to help people find the stations. Mr. Smith asked Mr. Kimes about the procedure for noisy, late night parties. He told Mr. Smith to call the police, and if there is an incident report issued, SARPD should send the Codes Office a copy so that the Tenant Registration can be checked.

21. Solicitor's Report. Mr. McDonald asked for Council's input on the proposed Short Term Rental Ordinance. He would like to know where the use should and should not be permitted. What is the scope of the term, "Short Term Rental"? Council should also determine if the use will be permitted, a conditional use, or a special exception. Mr. Abell suggested that there should be a limitation if the property owner does not live there at least 50% of the time. Mrs. Kochanski suggested that the use should be prohibited in the R-1 and R-2 zones.

There is no new information on the proposed LERTA Ordinance. Ms. Maier advised that the Stroudsburg Area School District will be meeting on September 4 to discuss the ordinance.

Mr. McDonald circulated a draft sublease amendment between the Borough and the Stroudsburg Little League for Council to review. Ms. Maier will send a copy to the SASD Superintendent.

22. Manager's Report. Ms. Maier confirmed that she sent a Manager's Report to all Council members. She is meeting with Ed Henning on September 11 to discuss the ESSA Foundation Grant Application and to give him more information about the proposed pool house renovation. She hopes to have a report next week from RKR Hess after they speak with Reilly Associates (engineer for Stroud Township) about the percentage of their contribution for the emergency repair that was performed on Ann Street and the proposed work. She hopes to have the LSA Grant Application for the Ann Street project uploaded by September 11. A draft budget was emailed to Mr. Smith and Mr. Lanfrank.

23. Code Enforcement Officer's Report. Mr. Kimes reported that the Regulated Rental Applications were mailed to all property owners in the Borough. His department has received half of the applications back. 835 rental units have been reported so far at \$10 per unit. A permit was issued recently to Fresenius Kidney Care for the old Rite Aid Pharmacy location. Planet Fitness contacted him about possibly using the former antique space next to that location. Mr. Brancato will be opening a brewery and restaurant at the former Main Street Appliance location. John Iacono is working on the former WSBG building on South 6<sup>th</sup> Street. He will have a business use on the first floor and residences on the second floor. Mr. McDonald asked about the status of the Shanti House and former Hess Gas Station applications. Mr. Kimes replied that the Shanti House application is scheduled for the next Planning Commission meeting on September 17. The engineer for the former Hess Gas Station site had a death in the family, so there has been nothing new on that application.

24. Street Superintendent's Report. Mr. Ace reported that 20 Veteran's banners will be installed this week on Main Street.

25. Approval of Bills on Warrants 190903. A motion was made by Mr. Weiss, seconded by Mrs. Kochanski to approve the bills on warrants for 190903. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

26. There were no questions, comments, or input from the public regarding non-agenda items.

27. A motion was made by Mr. Connors, seconded by Mrs. McCabe to go in to executive session at 8:54 P.M. for the purpose of discussing personnel matters. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

The executive session concluded at 9:57 P.M. A letter of resignation from Jennifer Maier, Borough Manager, was accepted on a motion made by Mr. Weiss, seconded by Mr. Lanfrank. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

The following Resolution was approved on a motion made by Mrs. Kochanski, seconded by Mr. Connors.

RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO APPOINT AN INTERIM BOROUGH  
MANAGER, BOROUGH TREASURER AND CHIEF ADMINISTRATIVE OFFICER FOR THE STROUDSBURG  
BOROUGH NON-UNIFORMED PENSION PLAN

WHEREAS, the Borough Council of the Borough of Stroudsburg accepts, with regret, the resignation of Jennifer Wenson Maier as the Borough Manager effective September 11, 2019; and

WHEREAS, the Borough Council has determined that Mary Pat Quinn can fulfill the duties of the Borough Manager on a temporary basis;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Commonwealth of Pennsylvania that Mary Pat Quinn is hereby appointed as the Interim Borough Manager, Borough Treasurer and Chief Administrative Office for the Stroudsburg Borough Non-Uniformed Pension Plan effective September 12, 2019 until such time as a permanent Borough Manager is appointed;

BE IT FURTHER RESOLVED by the Stroudsburg Borough Council that Mary Pat Quinn shall be compensated \$ 85,000.00 per annum, pro-rated for the temporary period of said appointment.

Discussion: Ms. McCabe suggested that Ms. Quinn may not be up for the position based on her past statements.

The motion was carried with 5- yes (Mrs. Kochanski, Mr. Lanfrank, Mr. Smith, Mr. Abell and Mr. Connors), 2- no (Ms. McCabe and Mr. Weiss), 0- abstentions.

The following Resolution was approved on a motion made by Mr. Connors, seconded by Mrs. Kochanski.

RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO APPOINT MARY PAT QUINN TO THE  
STROUD AREA REGIONAL POLICE COMMISSION TO FILL THE UNEXPIRED TERM OF JENNIFER MAIER

WHEREAS, Jennifer Maier has submitted her resignation as the Borough Manager and as a Stroud Area Regional Police Commission member effective September 11, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Commonwealth of Pennsylvania that Mary Pat Quinn is hereby appointed as a member of the Stroud Area Regional Police Commission to fill the unexpired term of Jennifer Maier (term expires 12-31-2020).

The motion was carried with 6-yes (Mrs. Kochanski, Mr. Lanfrank, Mr. Smith, Mr. Abell, Mr. Connors, and Mr. Weiss), 1- no (Ms. McCabe), 0-abstentions.

Mr. Smith was appointed to the Tax Collection Committee on a motion made by Mrs. Kochanski, seconded by Mr. Abell. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

The following Resolution was approved on a motion made by Mrs. Kochanski, seconded by Mr. Lanfrank.

RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO AUTHORIZE  
THE INTERIM BOROUGH MANAGER AS A SIGNATORY OF BANKING INSTRUMENTS OF THE BOROUGH OF  
STROUDSBURG AND TO SET FORTH THE LIMITS OF SAID AUTHORITY

WHEREAS, the Stroudsburg Borough Council authorizes the Borough Manager as a signatory of checks, other banking instruments and to perform other banking functions in order to conduct the business of the Borough; and

WHEREAS, ESSA Bank and Trust Company, with offices located at 744 Main Street, Stroudsburg, PA 18360 is the designated depository for the funds of the Borough of Stroudsburg; and

WHEREAS, the Borough of Stroudsburg is required to provide ESSA Bank and Trust Company with a Resolution that specifically designates the current Borough Council Members and certain employees of the Borough of Stroudsburg who are authorized to execute checks, other banking instruments and to perform other banking functions of the Borough;

WHEREAS, the Borough Council of the Borough of Stroudsburg has appointed Mary Pat Quinn as Interim Borough Manager effective September 12, 2019 as a result of the resignation of the Borough Manager, Jennifer W. Maier;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Pennsylvania, that Jennifer W. Maier shall be removed as an authorized signatory of checks, other banking instruments and from the performance of other banking functions of the Borough effective September 11, 2019; and

BE IT FURTHER RESOLVED, that Mary Pat Quinn, as Interim Borough Manager, shall be authorized as a signatory of checks, other banking instruments and to perform other functions required to conduct the business of the Borough of Stroudsburg effective September 12, 2019 and shall forward the fully executed, revised Cash Management Implementation Agreement Package documentation together with a certified copy of this Resolution to the offices of ESSA Bank and Trust Company, 744 Main Street, Stroudsburg, PA 18360.

The motion was carried with 6-yes (Mrs. Kochanski, Mr. Lanfrank, Mr. Smith, Mr. Abell, Mr. Connors, and Mr. Weiss), 1- no (Ms. McCabe), 0-abstentions.

The following Resolution was approved on a motion made by Mr. Connors, seconded by Ms. McCabe. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).



RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO APPOINT CYNTHIA TALAMO AS A FULL-TIME PARKING ENFORCEMENT OFFICER

WHEREAS, the Stroudsburg Borough Council has determined that there is a need to employ a full-time Parking Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Commonwealth of Pennsylvania that Cynthia Talamo is hereby appointed as a full-time Parking Enforcement Officer at the established hourly rate of \$18.83 pursuant to the Collective Bargaining Agreement between the Borough of Stroudsburg and the Teamsters Local 773.

The following Resolution was approved on a motion made by Mr. Abell, seconded by Mr. Connors not to exceed the budgeted amount for a Temporary Street Department employee. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO APPOINT ZACHARY LAKATOS AS A FULL-TIME, TEMPORARY STREET DEPARTMENT WORKER

WHEREAS, the Stroudsburg Borough Council has determined that there is a need to employ an additional employee for the Street Department on a temporary basis; and

WHEREAS, Zachary Lakatos was employed by the Stroud Region Open Space and Recreation Commission as the Park Steward for the Stroudsburg Borough parks during the Spring/Summer of 2019; and

WHEREAS, Mr. Lakatos is familiar with the duties of the Street Department;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Commonwealth of Pennsylvania that Zachary Lakatos is hereby appointed as a Temporary Street Department Worker at an hourly rate of \$17.00 per hour on an as-needed basis to be determined by the Superintendent of Streets.

A motion was made by Mr. Connors, seconded by Ms. McCabe to approve a proposal from TriStarr Staffing, Recruiting and Consulting to search for a Borough Manager, the cost of which shall not exceed \$10,000.00. The motion was carried with all present voting affirmatively (7-yes, 0-no, 0-abstentions).

The meeting was adjourned on a motion made by Mr. Lanfrank, seconded by Mr. Connors.